Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**D.L.S. P.G. COLLEGE, BILASPUR (C.G.)**
Name of the head of the Institution	**Mr. Ashok Joshi**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07752796424**
Mobile no.	**9300311237**
Registered Email	**dlspgcollege@gmail.com**
Alternate Email	**iqacdls2021@gmail.com**
Address	**Ashok Nagar, Sarkanda**
City/Town	**Bilaspur**
State/UT	**Chhattisgarh**
Pincode	**495001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Mr. Pratap Pandey**
Phone no/Alternate Phone no.	**07752796424**
Mobile no.	**9300311237**
Registered Email	**iqacdls2021@gmail.com**
Alternate Email	**dlspgcollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://dlscollege.in/iaqc/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://dlscollege.in/academic-calendar-university/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.66**	**2017**	**27-Nov-2017**	**26-Nov-2022**

6. Date of Establishment of IQAC	**01-Jan-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Promotion of Chhattisgarhi Culture and Literature among students and faculties	**30-Nov-2018** **1**	**126**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Promotion of our local culture, tradition through literature and other activities.

Promotion of Environmental consciousness through seminar and other activities.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduction of various activities through departments of our college for quality enrichment in curriculum	Guest lectures on cross cutting issues were conducted
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body	29-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	27-Nov-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	14-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	MIS in our college involves preparing a compiled and indexed list of admission details of students, departments details, office work and other HR related data.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As our college is affiliated to Bilaspur University, the parent university designs the curriculum and revise it from time to time. The college strictly follows the curriculum and evaluation pattern laid by the university. The Principal conducts a meeting involving all the academic committees to ensure the effective delivery of curriculum. The academic calendar is displayed in the website and communicated to students at the time of induction classes. The department prepares its own time table and lesson plan as per the university academic calendar for every session and it is approved and monitored by the Principal. For effective teaching-learning process apart from regular classes, guest lectures and departmental activities are organized, even teaching material, question bank are also distributed to students for practice. The continuous evaluation helps us to identify slow learners and advance learners among the students. The slow learners are encouraged for doubt clearing classes, seminar, group discussion, personal interactions, counselling sessions to improve knowledge. Advance students are provided additional assistance to increase their knowledge and skills. Along with this, experiential learning, participative learning with the help project work, assignment, seminar, PPT,

field visits in some department are to make teaching-learning process effective. The college uses traditional chalk & talk method as well as innovative, interactive and ICT enabled teaching-learning process . The teachers use Web resources, seminar, group discussions, projects, assignments to enhance learning experience. The classroom teaching is complemented with co-curricular, extra-curricular and extension activities for development of student's personality. The IQAC and Principal monitor the syllabus coverage periodically.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	16/08/2018
MSW	Social work	16/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	31
MA	Geography	14
MSc	Physics	24
MSc	Microbiology	5
MSc	Computer science	19
BEd	Education	95
MCom	Commerce	16

BCA	Computer	15

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedbacks from the important stakeholders are regularly taken to ensure overall development of our institution. The IQAC analyze and take necessary step to implement it. The set of questions are drafted in the format of the form, which is distributed among students, parents and alumni. The feedback is taken generally in the end of session. Parent Teacher Meeting and Alumni meet is also organized. in which suggestions are invited from them. The college has many committees which conducts regular meetings to address the challenges faced by the students during the completion of the curriculum. The institute monitors and evaluates the quality of teaching learning through IQAC which collects feedback from all stakeholders (students, parents and the community) and on the basis of the feedback, monitors and evaluates the quality of teaching-learning. These analyzed and evaluated reports are analyzed by the IQAC and forwarded to the Principal and then to the Governing Body for further action. In turn the outcome of the feedback analysis is informed to each teacher for future improvement and encouragement. The outcome of the evaluation and its analysis is intimated to the individual teacher to understand their strengths and weaknesses, leading to overall improvement of the teaching-learning process. The Principal also regularly meets the Heads of Departments and takes feedback on the teaching-learning progress of each department. Besides, the college has departmental and central grievance redressal mechanism also takes care of the quality of teaching learning. The academic committee drafts strategies and closely monitors the performance of various departments to ensure that the objectives are attained.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
Nill	NIL	Nill	Nill	Nill

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2018	1002	270	18	3	59

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
80	60	12	26	5	16
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentor - Mentee system is followed in our college with the main objective of bridging the gap between the teachers and students and to provide the moral support to the students. The mentor guides the students on both educational and personal matters. Mentor acts as a advisor, counsellor, or guide. The mentor takes feedback from time to time from the allotted students. In our college, mentors are so chosen so as to guide students from a different stream, for ex. a science faculty is mentor to arts or vice versa. so that they can give feedback about their own departmental studies and all other things without any hesitation. We have also created mentor-mentee watts up group so that students can easily be in touch with their respective mentor. All the full time Teachers are involved in the process of mentoring. Every mentor maintains a register, with a list of all the students and other details . The mentor takes responsibility such as to provide them career counseling, personal counseling, to support them for any kind of difficulty in their curriculum and other support as and when required. The mentor also works for holistic development of a student in various aspects of academic, co – curricular, extra – curricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1272	80	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
72	81	Nill	Nill	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-

			end examination	end/ year- end examination
BEd	Education	Year	15/04/2019	15/05/2019
MSW	Social Work	Semester	30/04/2019	16/06/2019
MSc	Mathematics, Physics, Chemistry, Botany, Zoology, Microbiology, Computer Science	Semester	30/04/2019	16/06/2019
MA	History, Geography, English	Semester	30/04/2019	16/06/2019
BCA	Computer	Year	01/02/2019	16/06/2019
BCom	Commerce	Year	01/02/2019	16/06/2019
BSc	Science (Biotechnology, Microbiology, Computer Science, Biology)	Year	01/02/2019	16/06/2019
BA	Arts (History, Sociology, Political Science, Geography, Hindi Literature, English literature)	Year	01/02/2019	16/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated with Atal Bihari Vajpayee Vishwavidyalaya (Bilaspur University), so follows the evaluation pattern as applied by the parent university. The graduation course is in yearly basis but postgraduate courses have came under the Semester system from the Session of 2016 -17 onwards. The Masters degree of the Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur shall be conferred on a candidate who fulfills all the requirements specified in the relevant Ordinance. The Master degree will be awarded on the basis of course and examination completed by the candidate as per the evaluation process described in this regulation. The Master of Arts/Science/Commerce courses shall be spread over four semesters. In each semester, there shall be theory courses and where required practical courses (Laboratory work, fieldwork, project work and etc.). Written and Practical Examinations shall be completed by the end of each Semester. There shall be numerical marking in the evaluation. 2. There will be 4 theory papers and 2 Practical papers in science subjects and 5 or 4 Papers in other disciplines (Arts/Commerce/Mathematics/Literature) of 100 marks for each paper in all semester, however not more than 20 theory papers in a total of four semesters in any subject. 3. There shall be an Internal Assessment of 20 marks in each theory and practical paper of each and at the

End of Semester Examination will be conducted of 80 marks. Apart from it the college conducts unit tests, model tests in between the session for both UG and PG.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college is affiliated with Bilaspur university so we follow the University's calendar and ensure its proper adherence. It consists of various curricular, extra, and co-curricular activities. The calendar is uploaded on the college website, displayed on notice boards, and is communicated to students. It is updated and revised with respect to the college. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence. Compliance of Continuous Internal Evaluation with Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://dlscollege.in/iaqc/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA-003	BA	BA - III (History, Sociology, Political Science, Geography, Hindi Literature, English literature)	145	136	93.7
BCOM -133	BCom	B.Com. III	66	62	93.9
BSC-006	BSc	B.Sc. III	110	84	76.3
BSC BT -006	BSc	B.Sc. III Biotechnology	6	6	100
BSC CS -006	BSc	B.Sc. III C.S.	28	24	85.7
BSC MB -006	BSc	B.Sc. III M.B.	21	21	100
BCA-018	BCA	B.C.A.	15	9	60
MA HIS-433	MA	M.A. History	5	2	40
MA GEO-473	MA	M.A. Geography	14	13	92.8
MA ENG-403	MA	M.A. English	8	6	75

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://dlscollege.in/iaqc/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	2	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nill
No file uploaded.	

 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nill	0	Nil	Nill
No file uploaded.						

 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	0
No file uploaded.						

 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	2	1	1
Attended/Seminars/Workshops	4	5	1	1
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3.4 – Extension Activities

 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	NSS	4	120
Matdata jagrukta diwas	NSS	5	100
National Youth Day	NSS	2	120
One day Camp in village Lofandi	NSS	2	50
One day Camp (College campus)	NSS	2	50
One day Camp in Jora talab	NSS	2	50
One day Camp (College campus)	NSS	2	50

NSS Day	NSS	2	80
Orientation Program	NSS	2	70

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	0	0	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS	Cleanliness (Lofandi Village))	2	50
Swachh Bharat	NSS	Cleanliness (College campus)	2	50
Swachh Bharat	NSS	Cleanliness (Jora talab))	2	50

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	NA	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Student exchange	IASE, Bilaspur	10/12/2018	10/12/2018	6

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

| Pt. Sunder Lal Sharma Open University, Birkona Road, Bilaspur | 23/02/2018 | Study Center | 48 |

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5725000	2527313

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nill	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9689	Nill	Nill	Nill	9689	Nill

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	70	2	4	3	1	6	10	100	0
Added	0	0	0	0	0	0	0	0	0
Total	70	2	4	3	1	6	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1537526	1397751	625053	568230

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college ensures optimal allocation and effective utilization of all the available recourses for maintenance and upgradation of different facilities for students by using the self generated finance. Regular meetings among various committees and Governing bodies are conducted to decide the budget allocation and utilization strategies. Departmental and laboratory needs and maintenance is done by Lab In charge and supervised by HODs of the concerned departments. Calibration and maintenance of lab equipment's are done in time to time. for Library, the requirement and list of books is taken from the concerned departments and HOD's, the finalized list of required books is duly approved and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exams. Other issues are resolved by the library committee. Sports officer take care of yearly sports activities. The various committees are formed to ensure students satisfaction, support, grievance's redressal, discipline, safety and so on. The administrative and academic sections have sufficient number of computers along with WIFI and LAN connection. The stock register is maintained by departments which is duly verified. The hygiene is maintained in the campus as water purifier enabled water coolers installed, ensure routine garbage disposal and garden and landscaping maintenance., The college campus activities are randomly inspected by the principal.

https://dlscollege.in/iaqc/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Post Metric OBC, SC and ST Scholarship from	592	3330964

	Chhattisgarh Government		
b)International	Nil	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	Nill	Nil

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Nil	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	90

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	Nill	No data available as per prescribed table	Nil	Nil	Nil

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	11

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nil	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student council is selected by nomination procedure in the college. The class representative are chosen on the basis of academic merit and they work under student council. The Student council has following post: (1) President (2) Vice President (3) Secretary (4) Joint-secretary. They take the oath. in an official ceremony The student council along with the NSS students takes actively part in all the college activities like Seminars, Conferences, Cultural, Sports and Departmental awareness programmes (DAP). They act as volunteers and play an important role in overall activities conducted in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association is a registered body in our college. At the end of session the alumni of college are invited to discuss the academic potency of the college that benefited them for carrier build-up and what kind of more academic augmentation could be done to serve further batches of students. They also share their success stories and memories of the college at Alumni Meet.

5.4.2 – No. of enrolled Alumni:

288

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni association organizes meetings. Feedback is taken for improvement in college. Time to time career guidance is given to present students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college is self-financed and run by Parth Shikshan Samiti (Registered body). The hierarchical structure is as follows: 1. The Management 2. The Governing Body, 3. The Principal 4. The Co-ordinators of various committees 5. Head of Departments. 6 Faculty members. 7. Non -Teaching staff . In Governing body there are two external members nominated by the university, one from the state government, and two are teacher representatives from the college, during the meeting all the decisions are jointly taken. The Institutions always believe and practice decentralization and participative management, which is reflected in the decision making, planning and implementation. The Management, Governing body, Principal, IQAC Committee, NAAC Committee, Various Committees, Non teaching Staff, NSS, all the stakeholders are involved in the decentralization and participative management as all are members in all the important committees required for the functioning of the college, all are working together for effective functioning of the Institutions and fulfilling the vision and mission of our college. The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralization and participative management. The management endeavors best substantial independence to the Institutions in all area of decision making process. 2. Administration: Administration is the backbone of the Institution. Institution firmly believes to provide quality education to the society. The College administration plays an integral role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college. The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance. 3. Faculty Members Faculties maintains the healthy relationship with students, faculties, and community. The faculties are execute the policies and programs accurately and constructively. The College faculties represent the ethics and attend the professional ethics in the education. 4. Departments The Primary role of the department is to provide the academic excellence in all activities. The Departments and Head of the Department are perform their role and responsibilities initiated with the vision and mission of the college. 5. Non Teaching Staff In the administration non teaching staff plays crucial role in managing the day-to-day work. The assigned to non-teaching staff is to meet and accomplish operational and strategic objectives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Online admission procedure and transparency are adopted by the college as per the affiliating university norms.
Industry Interaction / Collaboration	We have MoUs with different academic, industry and other social groups for faculty resource programme and organization of various awareness programme.
Human Resource Management	Human resource management is the

	crucial strategy for the management. The faculty members are encouraged for improving their academic quality for academic growth. The college management also ensures the equal opportunity for each staff. The college provides some part of the registration fees for attending faculty Development Programme (FDP) and seminar/conferences/ symposia, even leave and time-off from regular academic work are also provided to the faculty person pursuing Ph.D. or any other higher degree. The college has well drafted HR policy for teaching and non-teaching staff.
Library, ICT and Physical Infrastructure / Instrumentation	The colleges established Central Library in academic building. We have semiautomated Library Management System (LMS). The library has provided free Wi-Fi to students to explore academic database. Library has also INFLIBNET facility for students and teachers with login ID and Password. The library has Book Bank Scheme for ST and SC candidate. The library has Hamar Chhattisgarh Corner to promote Chhattisgarhi and its culture among students and teachers. The library has computer facility for financially unstable students to access e-resources when needed. The Reprography service is available. INFLIBNET access available for faculties and students. We have added journals and books yearly as per the requirements of the departments.
Research and Development	The college has Research Development Cell, which is a dedicated unit for the same. the college level seminars are sponsored by it. Apart from it guidance and support to teachers for attending various Faculty development program, seminars and workshops etc., is given from time to time.
Examination and Evaluation	Continuous evaluation by conducting unit tests, internal exams, model test and final exam. the weak and advance learner is assessed by evaluations.
Teaching and Learning	Apart from traditional chalk and talk method, ICT enabled teaching is also encouraged in the college. Theory and practical based learning like educational tours, excursion, field visit, PowerPoint presentation and others methods are also adopted by various departments. The MOOC resources (i.e. NPTEL, SWAYAM, e-PG Pathshala,

	SWAYAM Prabha etc.) and INFLIBNET are also used by faculty members to deliver updated academic knowledge to students. Students are also encouraged to use such resources for their interested subject area.
Curriculum Development	The college follows the curriculum laid by the affiliating university, and efforts are sincerely done to implement it effectively. Proposal for initiating Skill development programs has already been processed from various state government and central government scheme. Besides that, self financed courses will also be initiated - Tally, Soft skills, etc. in near future.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The Information and Communication Technology (ICT) tools are used in the college to communicate in a better way, to maintain transparency, to attain various mode of communication to ensure reachability of notice to everyone.
Administration	The use of Biometric attendance, CCTV surveillance to ensure safety inside the campus, student MIS in excel sheet are maintained, WhatsApp group for instant communication regarding the admirative circulars. The MS office package is used to maintain records.
Finance and Accounts	The use of Tally ERP 9.0 to maintain account information and audits report generation.
Student Admission and Support	MIS in our college involves preparing a compiled and indexed list of admission details of students, departments details, office work and other HR related data. Student MIS prepared in excel sheet and merit list prepared during the admission session. Afterward this MIS data are used to communicate to students when needed. This will also help during AISHE data feeding to portal. The Student and Staff data maintained in excel sheet. The feedbacks are analyzed in excel.
Examination	The examination data maintained in excel sheet.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

		workshop attended for which financial support provided	professional body for which membership fee is provided	
Nill	Nil	NA	NA	Nill

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	NA	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nill	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
20	81	9	29

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF and Medical insurance	EPF and Medical insurance	(1) Post metric OBC, ST, SC scholarship by Chhattisgarh Government (2) Smart phone distribution to student under the scheme Sanchar Kranti Yojna.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts internal and external audits every year. Internal audit is conducted by the internal finance committee. The committee verifies the income and expenditure details and report is submitted to the college management duly signed by principal. External audit is conducted by appointed CA. At the beginning of financial year, proposal on budget allocation is submitted by the principal to the management. The budget includes recurring expenses such as salary, maintenance of infrastructure etc., and non-recurring expenses like lab equipment purchases and furniture etc. The expenses are closely monitored by the accounts department. internal audit committee audits all vouchers and

verify. If case of discrepancy, the principal and management are notified. The external audit are carried out by chartered accountant as per the government rules. The audited statement is duly signed by the auditor and authorities of the management and chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Audit committee	Yes	Internal Audit committee
Administrative	Yes	C.A.	Yes	Internal Audit committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Meeting (PTM) conducted to encourage parent to know about college academics infrastructure. PTM ensure the effective delivery of proposed college activity throughout the year. During PTM the parent feedback are collected and analyzed.

6.5.3 – Development programmes for support staff (at least three)

The support staff is encouraged to pursue higher education, the interested staff is given leave and fee is also waived if they study in our college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The college has taken many initiatives for overall development to keep-up the standard laid by NAAC for an affiliated institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Promotion of Chhattisgarhi Culture and	30/11/2018	30/11/2018	30/11/2018	42

Literature among students and faculties				
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
B. Ed	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
As an alternative source of energy the following steps has been taken by the management – 1. Solar panel system was installed in the academic building under energy conservation initiative and the electrically stored in inverter (series of batteries integrated with CPU) for further usages. 2. Encouraged the use of LED lights in the college campus to conserve energy. 3. Vermicompost unit was installed to manage organic waste effectively. 4 The laboratory of biotechnology , botany, chemistry and microbiology are instructed to dispose their waste as per the latest guideline updated by Central Pollution Control Board (CPCB), India.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Rest Rooms	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	30/11/2018	1	Chhattishgarh Film Promotion	Promotion of Chhattisgarhi Language Culture	126
2019	1	Nill	27/04/2019	1	Provide the drinkable water to stray animals	To provide drinkable water to stray animals	45

Year			Date				
						during summer under Animal Welfare Programme	by Department of Social work by keeping water cement vessels at different places in the city during summer.	
2019	1	Nill	29/04/2019	1	Awareness programme on 10th Annual Save the Frog Day	To bring the awareness about the frog and its importance in the ecosystem	53
2019	1	1	18/01/2019	7	Cleanliness Environmental conservation for Youth	To float awareness among youth towards cleanliness and environmental conservation	112
2018	1	1	02/11/2018	1	Awareness Programme on Snake: Control Snakebite Mortality	Awareness programmes to bring down the snakebite mortality rate and also to clear the myths about snakes mention their importance in the ecosystem.	67
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	11/06/2018	The college Code of Conduct (CoC) was prepared to ensure the human valises and ethics among students and staff of the institution. The well planned CoC of the institute helps to maintain values and ethical aspect of the stakeholders and to develop disciplined and effective academic ecosystem. The CoC is also published in the college prospectus at the commencement of the admission every year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Shat Pratishat Matdaan	11/10/2018	11/10/2018	120

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the campus eco-friendly the college takes serious efforts : 1. Regular Maintenance of the gardens and landscaping throughout the year. 2. New plantation is done routinely. 3. The solar panels were installed for alternative source of energy. 4. LED lights are used to save energy consumption . 5. The organic biomass is routinely collected to prepare organic fertilizer for campus flora. 6. Water harvesting system is there in college campus for ground water recharge, this reduces the pressure on processed supply water so increases the green living.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Hamar Chhattisgarh (Our Chhattisgarh) corner in Library. Inauguration of "Hamar Chhattisgarh" corner in the central library in college was done on 2nd March 2017 by Dr. Vinay Kumar Pathak (Chairman, Raj Bhasha Aayog, Government of Chhattisgarh) in association with Raj Bhasha Aayog, in the memory of late Pandit Amritlal Dwivedi (Recipient of First Isuri Prize). It is collection of Chhattisgarhi arts, culture and literature. The main objective of this initiative is to promote cultural and spiritual literature heritage of Chhattisgarh. Since then various events have been organized, through departmental student activities and many regional writers have got this platform and opportunity to inaugurate their book and promote it through various programs organized under it. The institution promotes use of Chhattisgarhi language in every possible aspect in teaching learning process. The institute has got recognition for the same and Shri Basant Sharma (Chairman, D.L.S. P.G. College, Bilaspur) on behalf of the institution received award from Chhattisgarh Raj Bhasha Aayog, Govt. of Chhattisgarh in 5th Regional meet 29th Jan. 2017 for popularizing Chhattisgarhi language through various workshops, seminars. In this session, for promoting Chhattisgarhi film, the

casting and production crew came to the college. The main problem encountered in this practice is fund and sufficient number of literature from different sources to keep the library well maintained. 2. Establishment of Medicinal Plant garden The medicinal herbal garden is established in our college, with main objective of popularizing the utility of important medicinal plants among the various stakeholders and sensitize the public about our traditional ethnobotanical knowledge. It also helps in conserving Rare, Endangered and Threatened species present in our state. we have green house for conserving important medicinal plants as well as in open garden also medicinal value plants have been planted. The students also gets well acquainted, when they learn by seeing, they know their scientific names, family, utility and other environmental factors. which affects their physiology and medicinal value content in plants. Botanical / medicinal gardens plays crucial role in the conservation, cultivation and utilization of medicinal plant species, and research activities for students undergoing in house project or internship related Botany, Microbiology or Biotechnology. Medicinal plant gardens have played a significant role in education and research of plant species used for medicinal purposes. This initiative was highly appreciated by the visitors in our college. The main problem encountered in the practice is funds for regular maintenance and procurement of authentic medicinal planting material.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://dlscollege.in/iaqc/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To be a distinctive and innovative institution of national significance an institution with a pivotal role in the educational, economic, social, cultural and environmental infrastructure of its region and which reaches out to the people of the marginalized sections and the rest of nation through its research and teaching. The stated missions are dynamic ones and encourage new inclusions from time to time depending upon student's preference and local needs. Care is taken to ensure the holistic development of the students. The vision, mission and goals of the institution are in tune with the objectives of higher education. The governance of the institution is reflective of an effective leadership. The college aims at an integrated and personalized education of the youth so as to produce intellectually competent, morally upright, socially committed, spiritually inspired and nationally dedicated men and women in the service of India, today and tomorrow. The college is committed to prepare its young cadets in such a way, so that they can fight for education, own rights and empowering of the lesser privileged social groups such as the tribal, backward classes, minorities, women and other vulnerable sections of the society.

Provide the weblink of the institution
https://dlscollege.in/iaqc/

8.Future Plans of Actions for Next Academic Year

In this academic session departmental level and college level programmes were organized focusing on environmental consciousness (frog day and snake awareness programme) for students and teachers. In next academic session efforts will be organizing national level with external expert inputs and covering all the aspect of quality initiative as described by NAAC.