# YEARLY STATUS REPORT - 2021-2022

## Part A

## Data of the Institution

**1.Name of the Institution**

D.L.S. P.G. College, Bilaspur (C.G.)

- Name of the Head of the institution

Dr. Ranjana Chaturvedi

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

07752796424

- Mobile no

9827106071

- Registered e-mail

iqacdls2021@gmail.com

- Alternate e-mail

naacinfodls2021@gmail.com

- Address

Ashok Nagar, Sarkanda

- City/Town

Bilaspur

- State/UT

Chhattisgarh

- Pin Code

495006

**2.Institutional status**

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Urban

- Financial Status                    **Self-financing**

- Name of the Affiliating University    **Atal Bihari Vajpayee University, Bilaspur (C.G.)**

- Name of the IQAC Coordinator        **Mrs. Sunita Dwivedi**

- Phone No.                           **07752796424**

- Alternate phone No.                 **9926147137**

- Mobile                              **9039857167**

- IQAC e-mail address                 **iqacdls2021@gmail.com**

- Alternate Email address             **naacinfodls2021@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

https://dlscollege.in/wp-content/uploads/2023/05/AQAR-Report-20-21.pdf

**4.Whether Academic Calendar prepared during the year?**          **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

https://dlscollege.in/wp-content/uploads/2022/05/Academic-Calandar-2021-22.pdf

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|-------|-------|------|-----------------------|---------------|-------------|
| **Cycle 1** | **B+** | **2.66** | **2017** | **27/11/2017** | **26/11/2022** |

**6.Date of Establishment of IQAC**          **01/01/2015**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|-----------------------------|--------|
| **Nil** | **Nil** | **Nil** | **Nil** | **Nil** |

**8.Whether composition of IQAC as per latest NAAC guidelines**          **Yes**

- Upload latest notification of formation of IQAC          View File

**9.No. of IQAC meetings held during the year**      **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**Barcoding system was introduced for rapid issuing process of books (Library automation)**

**Formalities for establishment of Central lab was done**

**Workshop cum exhibition on Chhattisgarhi Lok Kala au Sanskriti: Ek Jhalak was organized**

**Two Interactive boards were installed in the college campus for Teaching and learning and upgradation of ICT facility in Seminar for routine conduction of college activities**

**Table-tennis as indoor sports faculty was introduced**

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Upgradation of Library facilities | Barcoding system was introduced for faster issuing process of books (Library automation) |
| Proposal for establishment of Central Lab in the institution | Formalities for establishment of Central lab was done |
| Conduction of National Level Seminar/Workshop/Conference | Workshop cum exhibition on Chhattisgarhi Lok Kala au Sanskriti: Ek Jhalak was organized |
| Upgradation of ICT facilities for Teaching and Learning | Two Interactive boards were installed in the college campus for Teaching and learning |
| Upgradation of ICT facility in Seminar for routine conduction of college activities | Upgradation of ICT facility in Seminar for routine conduction of college activities |
| Upgradation of Indoor sports facilities | Table-tennis as indoor sports faculty was introduced |

**13.Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Governing Body | 20/02/2023 |

**14.Whether institutional data submitted to AISHE**

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | D.L.S. P.G. College, Bilaspur (C.G.) |
| • Name of the Head of the institution | Dr. Ranjana Chaturvedi |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 07752796424 |
| • Mobile no | 9827106071 |
| • Registered e-mail | iqacdls2021@gmail.com |
| • Alternate e-mail | naacinfodls2021@gmail.com |
| • Address | Ashok Nagar, Sarkanda |
| • City/Town | Bilaspur |
| • State/UT | Chhattisgarh |
| • Pin Code | 495006 |
| **2.Institutional status** | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Urban |
| • Financial Status | Self-financing |
| • Name of the Affiliating University | Atal Bihari Vajpayee University, Bilaspur (C.G.) |
| • Name of the IQAC Coordinator | Mrs. Sunita Dwivedi |

| | |
|---|---|
| • Phone No. | **07752796424** |
| • Alternate phone No. | **9926147137** |
| • Mobile | **9039857167** |
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| | |
|---|---|
| **6.Date of Establishment of IQAC** | **01/01/2015** |

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| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **Nil** | **Nil** | **Nil** | **Nil** | **Nil** |

| | |
|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** |
| • Upload latest notification of formation of IQAC | View File |
| **9.No. of IQAC meetings held during the year** | **2** |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have | **Yes** |

| | | |
|---|---|---|
| been uploaded on the institutional website? | | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** | |
| • If yes, mention the amount | | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

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**13.Whether the AQAR was placed before statutory body?**  Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Governing Body | 20/02/2023 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2021-22 | 11/01/2023 |

**15.Multidisciplinary / interdisciplinary**

The vision and mission of the college fulfills the motto by providing best education and learning methods for the holistic development of the students. The participation of students, teaching and nonteaching staff in extension activities, social outreach, skill development programs, national and international

conferences, workshops, seminars, webinars, social meetings, physical fitness practices, discussions and debates on social, ethical issues and soft skills. To meet the challenges of 21st century, a well-rounded individual with critical capacities such as intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. The college provides an effective learning platform for students by broadening the horizons of education beyond their subject knowledge by offering CBCS courses at all PG programs. The CBCS allows students to choose their subjects from fundamental to advanced level including performing course and curriculum projects in interdisciplinary and applied subjects for example project work by all PG and BCA students. The PG students perform dissertation/project work and are engaged with laboratory training and community services in the adjoining villages. The students visit and disseminate knowledge and information about women education, empowerment, health, personal hygiene, caring and educating of old people, water conservation, energy conservation and Swachhta Abhiyan. The above practice provides an equal opportunity for students to enhance knowledge, develop skills, build self-confidence so as to create a positive temperament and develop a deep impact on their life. The college faculty is engaged in interdisciplinary/multidisciplinary research projects on thrust areas of social economic issues such as innovative technological solutions for control of termites by formulation of termiticide besides carrying forward the research in fundamental and applied science in academic collaboration with other departments. The college has initiated skill development activities in multidisciplinary subjects encompassing Physics, Chemistry, Mathematics, Botany, Zoology and Computer applications where students from any stream can acquire extra skills in the interdisciplinary subjects of their choice.

## 16.Academic bank of credits (ABC):

The college follows the statutes and guidelines of HED, Raipur (C.G) and adopts instructions of Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur (C.G.) for various programs such as student admission, teaching-learning instructions, examination and evaluation processes. The college administration welcomes and appreciates the concept of academic bank of credits as proposed in NEP 2020 and shall adopt the same later whenever introduced by the HED and university in forthcoming academic sessions.

## 17.Skill development:

The college has planned to start VAC (Value aided course) to develop additional opportunities for the skill development of

their stockholders. The college faculty tries their level best for imparting the right values in students by adopting the practices that promote women's empowerment, ensure eco-friendly and environmentally sustainable campus and inculcate social responsibility through several outreach programs. Offering an inclusive environment promoting tolerance and reverence towards diversities, sensitization of students towards constitutional obligations as responsible citizens, undertaking green initiatives including vigorous plantation drives, management of the green gold of the campus and effective facilities for the management of degradable and non-degradable waste are an integral component of the College. To shape the students as ambassadors of community welfare, the college undertakes various extension programs like NSS, social work. The students play an active role in creating awareness among the local population about COVID, environment awareness, HIV-AIDS, other dreadful diseases, road safety, conservation and management of natural resources in addition to cleanliness and blood donation drives. The college follows the university syllabus in which paper-IV (Social outreach and skill development) is compulsory for all P.G. program.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

System (teaching in Indian Language, culture, using online course): Chhattisgarh is identified as a herbal state surrounded by several dams, valleys, hills and dense forest. The languages spoken by the inhabitants of this state are Chhattisgarhi, Halbi, Gondi, Kurukh and Hindi. Though the language of "Chhattisgarhi" is used by natives, which is easily plausible by other residents of Chhattisgarh. The common language of communication used for instructions in offline and online teaching is Hindi followed by English. All the faculties, irrespective of their linguistic background, use Hindi and English to impart teaching and mentoring processes. The college organizes several events like world Hindi day, Kabir Jayanti etc. to promote the spread of literature and languages. Moreover, the college library has a collection of a good number of books which are the products of national and international writers on allied subjects. There is a huge repository of books on languages, religion, art, and culture. However, the college faculties will be motivated and encouraged to adopt the methods positively if such initiatives are undertaken by the college.

**19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Currently, the mode of education adopted by the college is the conventional system in which students are given grades and rankings compared to each other. Content and performance expectations are based primarily on what has been taught in the class during the academic session. Time and again, it has been realised that the conventional methods beyond the classroom teacher have paid little attention to know whether or not students learn any of the material. Nevertheless, it is again the prerogative of college to adopt an OBE system that is distinguished from the traditional methods by the way it incorporates three elements: theory of education, a systematic structure for education, and a specific approach to instructional practice whenever, decisions are taken by the HED, Raipur and University administration, the college would contribute, in alignment with its vision and mission, in organising the educational system towards what is considered essential for the learners to successfully do at the end of their learning experiences. The primary focus of the proposed OBE system will be on the following skills such as life skills, basic skills, professional, intellectual skills and interpersonal and personal skills with the potential benefits to create a clear expectation of what needs to be accomplished by the end of the course; structure their lessons around the student's needs; determine what credits to award the student; feel responsible for their own learning, and learn more through this individual learning. The Outcomes analysis will involve the analytical reports rigorously based on student performances and satisfaction feedback and employability index. Outcome analysis requires a huge amount of data to be churned and made available at anytime, anywhere. It is believed that outcome analysis will help to find gaps and carry out continuous improvement to align with the mission of NEP 2020.

## 20.Distance education/online education:

The college doesn't run distance education but during COVID-19 situation online classes were conducted regularly. COVID-19 affected everyone in the past two years, setting a new normal not only in societal living but also in way the college disseminate education and develop skill-sets. The college has successfully performed its academic as well as administrative duties even throughout the complete lockdown periods. A plethora of online platforms was floated from the tech world to provide education through online mode along with setting-up of virtual labs to continue theoretical as well as practical education of the students and the college faculty fully utilized the online teaching platforms and kept performing their academic duties

whilst delivering online lectures through modules such as Google-Meet, Teach mint etc. Classes through video conferencing, online meetings, mentoring, and creating e-content have been a tremendous experience for all the stakeholders (Students, faculty, administrative officers, and non-teaching staff) in the college. The college faculty used resources (Internet services, PowerPoint Presentations, Projectors, smart boards, smart writing pads etc. at a personal level as well as from the college support to develop their skills for teaching with appropriate behavior during COVID-19 pandemic or online teaching. This experience obviously is potentially enough to offer vocational courses through open and distance learning (ODL) and Distance education/online education in view of NEP 2020.

# Extended Profile

## 1.Programme

| 1.1 <br><br> Number of courses offered by the institution across all programs during the year | **484** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

## 2.Student

| 2.1 <br><br> Number of students during the year | **1988** |
|---|---|

| File Description | Documents |
|---|---|
| Institutional Data in Prescribed Format | [View File](#) |

| 2.2 <br><br> Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **2323** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | [View File](#) |

| 2.3 <br><br> Number of outgoing/ final year students during the year | **863** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

| 3.1 | **57** |
|---|---|
| Number of full time teachers during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 | **81** |
|---|---|
| Number of sanctioned posts during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

## 4.Institution

| 4.1 | **50** |
|---|---|
| Total number of Classrooms and Seminar halls | |
| 4.2 | **197.89262** |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | **70** |
| Total number of computers on campus for academic purposes | |

# Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Our college is affiliated with Atal Bihari Vajpayee Vishwavidyalaya, it designs the curriculum and revises it from time to time along with a well-planned academic calendar. The college follows the curriculum and evaluation pattern laid by the university. The implementation of curriculum is the part of the**

college and it enables the students to achieve learning goals with the help of teaching, learning, support, guidance, mentorship, and participative learning.The Principal of our college conducts regular meetings with departmental HODs to ensure the effective delivery,completion of curriculum and complaince of acaedemic calender. Regular meetings are conducted with cells and committees to analyze student performance, support and holistic development. The continuous evaluation helps us to identify slow learners and brilliant learners among the students. The slow learners are encouraged for remedial classes, personal interactions, and counselling sessions to improve subject knowledge while advanced students are provided additional assistance to increase their knowledge and skills via group discussion and proactive participation in college seminars and conferences. Along with this, experiential learning, the students are encouraged for participative learning as project work, assignments, seminars, and field visits for effective teaching-learning practice. In this post covid period theblended method of teaching was done in this session.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college ensures strict adherence totheacademic calendar, circulatedby the affiliating university (Dept. of higher education).It is displayed on the university website and also communicated to students at the time of induction. The college and departmental level academic calendarare also prepared in accordance forits effective implementation. All the process involved in the college such as admission , activities (Sports and NSS activities),holidays(festivals, winter and summer), examinations (unit tests, practical , semester and annual exam)are scheduled in accordance to the calender.For continuous evaluation, internal unit tests, model tests, and assignment presentations are organized. Examination and Internal assessment are conducted for undergraduate and postgraduate students as per the circular released by the university from time to time and uploaded in the university portal.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | https://dlscollege.in/wp-content/uploads/2022/05/Academic-Calandar-2021-22.pdf |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University**
B. Any 3 of the above

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template ) | No File Uploaded |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The Affiliating university design and circulate the curriculum and college follows it.Tthere are many courses which includes these topics and are taught as the part of curriculum But the college also integrates the cross cutting issues by conducting co-curricular and extracurricular activities relevant to professional ethics, gender, human values, environment and sustainability into it. .The varios committee such as IQAC, Women cell, NSS, Department of Social work along with other department organizes such program from time to time to inculcates it in students,In this session World Environment Day, Cleanliness drives, Earth days were organized under Environment and sustainability.National Unity Day , Constitution Day, Nationa l Youth Day,National Voters' Day,National Science Day under values and duties. womens day, balika diwas and Menstrual Hygiene Day under gender issues.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

369

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

## 1.4 - Feedback System

## 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

D. Any 1 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://dlscollege.in/wp-content/uploads/2023/07/Student-feedback-2021-22-1.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | **No File Uploaded** |
| Any additional information | **No File Uploaded** |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| URL for feedback report | https://dlscollege.in/wp-content/uploads/2023/07/Student-feedback-2021-22-1.pdf |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1988**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC,  ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year  (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**1588**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The continuous evaluation done by the concern teacher helps us to identify slow learners and advancedlearners among the students. The slow learnersare given extra personal careand councelling to clarify their doubts and related studymaterials are provided in remedial classes. Extra materials are alsoprovided to the advanced learners according totheir needs and some extra academic activities are assighned tothem like preparation of presentation. The advanced learner students are provided additional assistance to increase their knowledge and skills via group discussion and participation in college seminars and conferences along with routine social activities. Along with this, experiential learning, the students are encouraged for participative learning as project work, assignments, seminars, and field. They are also encouraged to get registered fo online courses such asMassive Open Online Courses (MOOCs) such as SWAYAM, NPTEL, etc.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **1988** | **57** |

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Following learning and problem-solving methodologies are used for enhancing learning experiences:**

1. **Experiential learning -Field trips, Projects, Lab experiments, Internship, and Interactive classroom activities**
2. **Participative learning -Each student is encouraged toparticipate inclassroom teaching and they also give presentations on topics related to curriculum, group discussions are also conducted.**
3. **Problem-solving methodologies - Problem identification, Gathering information, notingpossible solutions, Evaluation and ideas generation, selection of best idea to be implemented.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**In this session of Post covid the blended methods were used for teaching and learning process.Traditional chalk & talk method andICT- tools were adopted . ICT facilities were also augmented in the college by installing new interactive board and other related facilities. The faculty members are registered for various courses offered by SWAYAM and NPTEL. Faculties using MHRD recommended online authentic academic resources i.e., NPTEL, SWAYAM, ePG pathshala, and deliver the relevant resource to students during online learning. Most of the faculty members attended webinars on teaching and learning technology during the pandemic and ICT tools.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | **No File Uploaded** |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

### 2.3.3.1 - Number of mentors

**49**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees | <u>View File</u> |
| Mentor/mentee ratio | **No File Uploaded** |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**57**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | **No File Uploaded** |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

**10**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | [View File](#) |

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

**369**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | [View File](#) |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The college has transparent and robust evaluation process in terms of frequency and mode. In order to ensure transparency, the system of internal assessment is communicated well before time with the students . The Principal holds regularmeetings of the faculties and directs them to ensure effective implementation of the evaluation process. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments , Field Visit / Field Work and SeminarPresentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The performance of the students is communicated and discussed with the students.The students are also shown copies and their mistakes are discussed so that they can perform well in final annual exams.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**The college has a well organized mechanism for redressal of examination related grievance.wehavedepartmental and institutional level grievancecell for any kind of student relatedgrievances. Internal examination grievances are cleared by showing the corrected answer sheet to students. This is convincedby the evaluator of paper by explaining the reason for difference of marks among students. The student can approach to the teachers, Examination inchargeand Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The principal and in chargefaculty keeps an eye on the overall procedure by conducting the periodical meeting with departments.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

**The Department clearly states the learning outcomes of the Courses and Programme offered by the department during commencement of new session. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.Soft Copy of Curriculum and Learning Outcomes of Programme and Courses are also uploaded on the website of the college for reference. The importance of the learning outcomes are communicated to the teachers in the department meetings and to students in induction programme organized at the beginning of session.**

**The PO, CO and PSO of departments are uploaded in**

**website:https://dlscollege.in/iqac/**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | [https://dlscollege.in/iqac/](https://dlscollege.in/iqac/) |
| Upload COs for all Programmes (exemplars from Glossary) | **No File Uploaded** |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**The attainment of programmeoutcomes at the Post Graduate levesl and Undergraduate levels is evaluated through theprogression of studentsto higher studieseither in ourcollegeor in any other higher educational institutionand their jobplacements. The course outcomes is evaluatedthrough timelycompletion of syllabus,continuous internal evaluation and finaluniversity examinationresults. At the Departmental level the Headof the Department and the teachers concern make sure about thecompletion ofthe courses in time and remedial classes are also conducted for weak students. The attendance of the students are also taken in account for their active participation in the classes and the continuous evaluation is done through tests, assignments, oral presentations, field work, practicals etc and course outcome is measured. The feedback from different stakeholders are also usedfor measuring the attainment level of course, and programme outcome**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**843**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <u>View File</u> |
| Upload any additional information | **No File Uploaded** |
| Paste link for the annual report | **Nil** |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<u>https://dlscollege.in/wp-content/uploads/2023/07/Student-feedback-2021-22-1.pdf</u>

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

1

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | <u>View File</u> |

## 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

## 3.1.2.1 - Number of teachers recognized as research guides

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution provides a active environment for promotion of Innovation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involved in the application of Technology for social welfare. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized.. For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computerassisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board andsome teachers use power point presentations and computer-based materials.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | No File Uploaded |
| Any additional information | No File Uploaded |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

1

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | [View File](#) |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

**9**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**A total of 63 relevant activities have conducted/organized by NSS Unit and MSW department of our college. it included Plantation drives in and outside the college, cleanliness dives in and outside the college, activities during poshan maah (awareness abourt nutritious food and hygienein the schools and related activities), covid vaccination camp in and outside the college, Roko toko campaign for creating awreness about use of mask and sanitizer among people, campaign against child labour in the state , etc. Details are enclosed.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

07-03-2024 01:28:17

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

5

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

29

| File Description | Documents |
|---|---|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

145

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | *View File* |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**3**

| File Description | Documents |
|---|---|
| e-copies of related Document | *View File* |
| Any additional information | **No File Uploaded** |
| Details of Collaborative activities with institutions/industries for research, Faculty | *View File* |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**9**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | *View File* |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning, which is listedbelow:

1. Classrooms - 50 2. Laboratory - 15 3. Computer-70 4. Auditorium - 1 5. Seminar Hall - 2 6. Central Library - 1 7. Departmental Library - 15 8. Incubation Centres/Start-up Units - 2 9. Smart Class - 3 10. Computer Lab- 2 11. Botanical Garden - 1 12. Medicinal Garden - 1 13. Greenhouse - 1

14. In the session 2021-22, there was upgradation in existing facilities such as rennovation of Minimata hall by ICT systems (sound system and interactive board) for routine student realted academic activties.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Along with studies, for the physical development of the students, sports and physical exercise,education is also given. Our player students are given sports facilities as far as possible byour college authorities. The Institution has adequate facilities for cultural activities, sports,and games that are mentioned below: Indoor Sports Facilities:

1. Carrom 2. Chess 3. Table tennis court

Outdoor Sports Facilities : 1. Basketball 2. Volleyball 3. Handball 4. Kabaddi 5. Kho-Kho 6. Cricket Practices wickets

Additional Facilities: 1. DLS Cricket Academy: Professional cricket coaching and training. 2. DLS Fitness Center (Gymnesium):

**Body building training by Professional experts**

**3. Suddh Yoga: Well-equipped professional yoga center**

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**50**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://dlscollege.in/wp-content/uploads/2023/07/ICT-Facilities.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**7.50**

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**We have puchasedLibrary Management System (ILMS) from TRINITY SOLUTION.The following modules are availble:**

**1. Publication Master**

**2. Author Master**

**3. Library Category Master**

**4. Create Library Account for Students**

**5. Create Library Account for Students Teachers**

**6. Book Entry**

**7. Book List**

**8. Book Issue Entry**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | **Nil** |

**4.2.2 - The institution has subscription for the** **E. None of the above** **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | [View File](#) |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

`0.61039`

| File Description | Documents |
|---|---|
| Any additional information | <div align="center">View File</div> |
| Audited statements of accounts | <div align="center">**No File Uploaded**</div> |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <div align="center">View File</div> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

`15`

| File Description | Documents |
|---|---|
| Any additional information | <div align="center">**No File Uploaded**</div> |
| Details of library usage by teachers and students | <div align="center">View File</div> |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The institute has IT facilities along with Wi-Fi. The Wi-Fi routers were installed throughout the campus to ensure the Wi-Fi facility in the classrooms. IT facilities are updated periodically by the installation of new ICT tools as per required. The IT-facilities of some of the departments and officeincludingComputers, Laptops, Printers,Projectors, Antivirussoftware, Interactive Teaching box, Photocopier, and Pen drives etc.**

| File Description | Documents |
|---|---|
| Upload any additional information | <div align="center">View File</div> |
| Paste link for additional information | <div align="center">**Nil**</div> |

## 4.3.2 - Number of Computers

`70`

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| List of Computers | [View File](#) |

**4.3.3 - Bandwidth of internet connection in the Institution**   **A. ? 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | [View File](#) |

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**27.88264**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File](#) |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The institute has IT facilities along with Wi-Fi. The Wi-Fi routers were installed throughout the campus to ensure the Wi-Fi facility in the classrooms. IT facilities are updated periodically by the installation of new ICT tools as per required. The IT-facilities of some of the departments and officeincludingComputers, Laptops, Printers,Projectors, Antivirussoftware, Interactive Teaching box, Photocopier, and Pen**

drives etc.

The institute has sufficient physical, academic, and support facilities i.e., laboratory, library, sports complex, computers, and classrooms. The institute allocates the budget for the financial year. The infrastructure maintenance budget includes the routine upkeeping of the laboratory, library, computer, and classrooms. At the beginning of the academic year, the laboratory and library requirements are forwarded to the purchase committee. The maintenance of electricity and drinking water supply is done yearly. The ICT tools and computers are maintained yearly. The IQAC recommendation for quality enhancement is also incorporated into the budget and executed in the upcoming session. The regular cleaning of the toilet and yearly maintenance of a garden, experiential learning facilitiesare done.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

441

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded |

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

**institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | No File Uploaded |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://dlscollege.in/wp-content/uploads/2023/07/Annual-Report-of-College-2021-22.pdf |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | **No File Uploaded** |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

0

| File Description | Documents |
|---|---|
| Self-attested list of students placed | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of student placement during the year (Data Template) | [View File](#) |

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**56**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | [View File](#) |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**28**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | [View File](#) |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as**

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template) | [View File](#) |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The Student council is selected by nomination procedure in the college. The class representativeare chosen on the basis of academic merit and they work under student council. The Studentcouncil has following post (1) President (2) Vice President and (3) Joint-secretary. The studentcouncil along with the NSS students takes actively part in all the college activities likeSeminars, Conferences, Cultural, sports and departmental awareness programmes. They act asvolunteers and play an important role in overall activities conducted in the college.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

10

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The Alumni Association wasregistered in 2016, under Chhattisgarh Societies Registration Act 1973.The alumni are important stakeholders in the overall development of the college thereby continuous efforts are made to enhance the relationship between the college and the alumni. The college conducts alumni meet to share their experiences with the present student and for feedback and suggestions for the holistic development of the college.from time to time career guidance related sessions are organized. They also share their success stories and memories of the college at the Alumni Meet.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)  **E. <1Lakhs**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Our college is self-financed and run by Parth Shikshan Samiti. The hierarchical structure is as follows: Management, Governing Body, Principal, Coordinators of various cells and committees, Head of Departments, Faculty members, and Non -Teaching staff Organogram: https://dlscollege.in/wp-content/uploads/2022/05/Organogram.pdf Management: The Institutions always believe in and practice decentralization and participative management, which is reflected in the decision-making, planning, and implementation. All the stakeholders are involved in the decentralization and participative management and decision-making process, and working together towards the vision and mission of the college. The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making. Administration: The College administration plays an integral role, in leading and supporting the development and implementation of policies, programs, and initiatives that are associated with the vision and mission of the college. The administration ensures smooth functioning in all are as like Admissions, Accounts, Finance, Record Keeping, Evaluation and Supervision, and Maintenance. Faculty Members: The faculties execute effective classroom teaching, assessment, and evaluation of students. Departments: A division of the college working to provide academic excellence to students Non-Teaching Staff: Non-Teaching Staff plays a crucial role to accomplish the operational and strategic objectives of the administration.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Our college is self-financed and run by Parth Shikshan Samiti. The hierarchical structure is as follows: Management, Governing Body, Principal, Coordinators of various cells and committees, Head of Departments, Faculty members, and Non -Teaching staff Organogram: https://dlscollege.in/wp-content/uploads/2022/05/Organogram.pdf In Governing body there are two external members nominated by the university, one from the state government, and two are teacher**

representatives from the college, during the meeting all the decisions are jointly taken. The Institutions always believe in and practice decentralization and participative management, which is reflected in the decision-making, planning, and implementation. The Management, Governing body, Principal, IQAC Committee, NAAC Committee, Various Committees, Non-teaching Staff, NSS, and all the stakeholders are involved in the decentralization and participative management as all are members of all the important committees required for the functioning of the college, all are working together for effective functioning of the Institutions and fulfilling the vision and mission of the college. The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralization and participative management. The management endeavors best substantial independence to the Institutions in all areas of the decision-making process.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed by following approach: 1. Academic and administrative plan of action draft by Management. 2. Decentralization laid by principal as enforcer. 3. Cells and committees are working at ground level for completion of their roles and responsibilities. 4. Participation of stakeholders and decision making. 5. Cells and committees: Report preparation, assessment and implementation.

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Administrative setup: Organogram uploaded to the website - https://dlscollege.in/wp-content/uploads/2022/05/Organogram.pdf Appointment and service rules - Statue 28 guideline followed as per affiliating university's guideline. Temporary staff is recruited at college level as per the guidelines set by the governing body. Policies - The HR Policy for the college has been drafted in 2016.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the institution webpage | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**       **A. All of the above**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | **No File Uploaded** |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The institution has following effective welfare measures for teaching and non- teaching staff: 1.PF 2. Medical (ESIC) 3. Maternity leave 4. Scholarly leave 5. Grant provided for workshop fee to staff. 6. Conduction of FDP programs for faculties 7. Impress money and advance salary policy for academic and personal needs of the employee 8. Free health checkup at Health Centre for**

staff. Free gymnasium and yoga subscription for staff 9. Fee relaxation on academics program and courses and to provide fee and admission relaxation in our vocational certificate courses to employees and their wards.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

4

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <u>View File</u> |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**46**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Point of Consideration for Appraisal: 1. Seniority 2. Academic qualification upgradation while on job 3. Skill sets 4. Academic performance/Job performance 5. Professionalism 6. Ethical approach towards job/work profile 7. Feedback 8. Work efficiency and**

**effectiveness**

**9. Discipline**

**10. Punctuality**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**The College conducts internal and external audits every year. An internal audit is conducted by the college management duly signed by the principal. An external audit is conducted by an appointed CA. At the beginning of the financial year, a proposal on budget allocation is submitted by the principal to the management. The budget includes recurring expenses such as salary, maintenance of infrastructure, etc., and non-recurring expenses like lab equipment purchases and furniture, etc. The expenses are closely monitored by the accounts department. internal audit committee audits all vouchers and verify. If case of discrepancy, the principal and management are notified. The external audit is carried out by a chartered accountant as per the government rules. The audited statement is duly signed by the auditor and authorities of the management and chartered accountant.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

**0**

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | **No File Uploaded** |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The various cells and committees are formed to ensure student satisfaction, support, grievance redressal, discipline and safety. Regular meetings among various committees are conducted to decide the budget allocation utilization and academic and effective support system strategies. Departmental and laboratory records are maintained by the Head of departments. Sports officers take care of yearly sports activities. Librarians ensure the up-to-date record of library infrastructure, issues, and purchasing records. The duly signed (by the respective section in-charge) final records are needs to be approved and signed by the principal.. The administrative offices are monitored by the Office-in-charge with the assistance of the head clerk and cashier. The Head of the institution looks into all the areas of the college, be it academic or administrative. The IQAC looks into the wholesome quality improvement prospects and is consistent in guiding and suggesting measures to the management. The college has a formally stated quality policy. Also, the IQAC monitors the proper functioning and maintains quality assurance of the Institution. All the recommendation from the respective committee is forwarded to the principal and then to the management for final approval.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC ensures consistent quality enhancement in students, teaching**

and non-teaching staff. It promoted usage of ICT facilities in teaching and learning i.e., installation of interactive for encouraging effective learning among students. The cell organized different development programs for teachers and students.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://dlscollege.in/wp-content/uploads/2023/07/Annual-report-of-IQAC-2021-22.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously monitors teaching-learning activities conducted in the institute to ensure academic excellence. feedback from Students, Alumni and Parents on teaching-learning, infrastructure, academic facilities and support system has been taken. The IQAC ensure the routine feedback collection and its analysis. It maintains academic quality measures by collaborating with various cells and committees i.e., Career counselling, Anti-Ragging, Women cell and grievance redressal cell, etc. The feedback analyzed data is presented before Principal and Governing body to take necessary action/implementation. The department conducts continuous evaluation to identify slow learners and brilliant learners among the students. The slow learners are encouraged for remedial classes, personal interactions, and counselling sessions to improve subject knowledge while advanced students are provided additional assistance to increase their knowledge and skills via group discussion and proactive participation in college seminars and conferences. Along with this, experiential learning, the students are encouraged for participative learning as project work, assignments, seminars, and field visits for effective teaching-learning practice.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://dlscollege.in/wp-content/uploads/2023/07/Annual-report-of-IQAC-2021-22.pdf |
| Upload any additional information | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://dlscollege.in/wp-content/uploads/2023/07/Annual-report-of-IQAC-2021-22.pdf |
| Upload e-copies of the accreditations and certifications | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Upload details of Quality assurance initiatives of the institution (Data Template) | **No File Uploaded** |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**To ensure women's empowerment through gender equity in education the college is doing consistent efforts. The Women Cell was established to deal with issues related to gender sensitization, women empowerment, and other women's welfare measures in 2015. The "Shakti" was established and followed VISHAKHA GUIDELINE (https://main.sci.gov.in/jonew/judis/13856.pdf) for working women. The college has taken several measures to enhance safety & security on campuses by constituting a Women's cell, a grievances redressal cell, and installing CCTV cameras. The College ensures that posters and promotional materials on gender equity & sensitization are placed on the Notice Boards and nearby areas of campus. A Complaint Box is available. Contact details of the Chairman, Principal, and relevant cells In-charge are made available on the Notice Board & Websites. To ensure complaints without fear confidentiality is maintained. The college also organized programs on gender equity and sensitization. This year also awareness programs on women safety app called as Abhvyakti**

**(its aFree app. developed by Department of Police , Govt, of Chhattisgarh, in an emergency situation, one can use the SOS Help!option to initiate an alert covertly for assistance from Chhattisgarh Police. The current location, audio and video information is shared with the agency and an alert is send to registered guardians for prompt help.) , women legal rights session , and Menstrual hygiene were organized.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://dlscollege.in/wp-content/uploads/2023/07/Gender-sensitization-2021-22.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | **Nil** |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**The college generates approx 12 kg solid waste/day from dustbins and approx. The campus has 55dustbins. Around 1.5 tons/month of Agri-waste is generated. Solid waste is categorized into bio-degradable and non-biodegradable, which are collected separately. The biodegradable waste isfurther processed for composting used in vermicompost and vermi-wash unit. The waste generatedfrom the mushroom unit is also used in composting. Some non-biodegradable waste is sold out whilesome of them are collected by the municipal waste collection vehicle. Land use and Water Management The**

college has lush-green landscaping, and gardens (i.e. Normal, botanical and medicinal). About25000 square feet of the multi-utility zone is used for the collection and screening of wastegenerated from campus (solid or liquid, biodegradable or nonbiodegradable, e-waste, etc.),processing of organic waste. The vermicomposting unit and soak peat (to recharge groundwater) areinstalled there. The water requirement of college is 4000 to 5000 liters per day. The college hasinstalled 3500 liters of cement tank and syntaxes on the campus for routine water supply. Thecollege has two rainwater harvesting cum groundwater recharge systems. The Chemistry departmentchecks the water quality and the Microbiology department analyzes the potability of water fromtime to time.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | View File |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**    C. Any 2 of the above

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | **No File Uploaded** |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**    A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Various policy documents / decisions circulated for implementation | <u>View File</u> |
| Any other relevant documents | **No File Uploaded** |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency | **No File Uploaded** |
| Certificates of the awards received | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**To serve the inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversitiesthe college has taken the following steps: 1. Inclusiveness of backward and marginal section appointments. 2. Catering to diversified (cultural, regional, linguistic and communal socio-economic)students. 3. The secular approach incelebrating our national festivals. 4. Enrich Book bank scheme for SC, ST, OBC, and EWS students in the library. 5. Strengthening "Hamar Chhattisgarh" corner which was established under Regional Linguistic.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**To ensure the least constitutional obligations among stakeholders (student, employee, andemployer): values, rights, duties, and responsibilities the college organizds the following activities, programs, and awareness:**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://dlscollege.in/wp-content/uploads/2023/07/Days-celebrated-2021-22.pdf |
| Any other relevant information | **Nil** |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff    4. Annual awareness programmes on Code of Conduct are organized**    **A. All of the above**

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Our college has celebrated/organized 23 national and international commemorative days, events and festivals during the session 2020-21.**

**Website Link: https://dlscollege.in/wp-content/uploads/2023/05/Days-celebrated-2021-22.pdf**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**For the session 2021-22, following initiatives were taken which is described below:**

**1. Conduction of various program (offline and online) for overall development of students:The students are facing serious challenges in post covid scenario, such as learning difficulties, over-exposure and over-dependence on internet, reduced academic skills, lack of employment opportunities which has increased the levels of stress, anxiety and depression. To make students self-competent to handle these problems, various activities were organized in the college keeping the above issues in mind. Thus, awareness and counselling sessions on mental health, career guidance for competitive exams, employment opportunities and personalities development and skill development webinars were conducted.**

**2. Upgradation of various academic facilities in the college for effective teaching and learning:The management of the college ensure timely upgradation of the existing facilities especially in teaching, learning, research, and ICT facilities.**

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://dlscollege.in/wp-content/uploads/2023/05/Best-Practice-2021-22.pdf |
| Any other relevant information | **Nil** |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The students are facing serious challenges in post covid scenario, such as learning difficulties, over-exposure and over-dependence on internet, reduced academic skills, lack of employment opportunities which has increased the levels of stress, anxiety and depression. To make students self-competent to handle these problems, various activities were organized. The IQAC in coordination with various cells and departments conducts programs from time to time and on the current topics to ensure students and faculty development, and overall quality enhancement. Thus, awareness and counselling sessions on mental health, career guidance for competitive exams, employment opportunities and personalities development and skill development webinars were conducted. The main objective of organizing such events is to provide quality education and core competencies among students. This year the institutional distinctiveness was based on conducting various activities, more than 55 activities were organized in both online and offline mode. The relevant field experts were invited for the programs/workshops. Apart from it, the management of the college ensures timely upgradation of the existing facilities especially in teaching, learning, research, and ICT facilities. So, upgradation of library facilities, such as (digitalization using Automation software, barcode system) was introduced in the library. Proposal for establishment of the central lab in the institution was approved and seminar hall was ICT equipped.

# Part B

## CURRICULAR ASPECTS

## 1.1 - Curricular Planning and Implementation

### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated with Atal Bihari Vajpayee Vishwavidyalaya, it designs the curriculum and revises it from time to time along with a well-planned academic calendar. The college follows the curriculum and evaluation pattern laid by the university. The implementation of curriculum is the part of the college and it enables the students to achieve learning goals with the help of teaching, learning, support, guidance, mentorship, and participative learning.The Principal of our college conducts regular meetings with departmental HODs to ensure the effective delivery,completion of curriculum and complaince of acaedemic calender. Regular meetings are conducted with cells and committees to analyze student performance, support and holistic development. The continuous evaluation helps us to identify slow learners and brilliant learners among the students. The slow learners are encouraged for remedial classes, personal interactions, and counselling sessions to improve subject knowledge while advanced students are provided additional assistance to increase their knowledge and skills via group discussion and proactive participation in college seminars and conferences. Along with this, experiential learning, the students are encouraged for participative learning as project work, assignments, seminars, and field visits for effective teaching-learning practice. In this post covid period theblended method of teaching was done in this session.

| File Description | Documents |
| --- | --- |
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | Nil |

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college ensures strict adherence totheacademic calendar, circulatedby the affiliating university (Dept. of higher

education).It is displayed on the university website and also communicated to students at the time of induction. The college and departmental level academic calendarare also prepared in accordance forits effective implementation. All the process involved in the college such as admission , activities (Sports and NSS activities),holidays(festivals, winter and summer), examinations (unit tests, practical , semester and annual exam)are scheduled in accordance to the calender.For continuous evaluation, internal unit tests, model tests, and assignment presentations are organized. Examination and Internal assessment are conducted for undergraduate and postgraduate students as per the circular released by the university from time to time and uploaded in the university portal.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | https://dlscollege.in/wp-content/uploads/2022/05/Academic-Calandar-2021-22.pdf |

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.  Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | No File Uploaded |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | **No File Uploaded** |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | **No File Uploaded** |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The Affiliating university design and circulate the curriculum and college follows it.Tthere are many courses which includes**

these topics and are taught as the part of curriculum But the college also integrates the cross cutting issues by conducting co-curricular and extracurricular activities relevant to professional ethics, gender, human values, environment and sustainability into it. .The varios committee such as IQAC, Women cell, NSS, Department of Social work along with other department organizes such program from time to time to inculcates it in students,In this session World Environment Day, Cleanliness drives, Earth days were organized under Environment and sustainability.National Unity Day , Constitution Day, Nationa l Youth Day,National Voters' Day,National Science Day under values and duties. womens day, balika diwas and Menstrual Hygiene Day under gender issues.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

### 1.3.3 - Number of students undertaking project work/field work/ internships

**369**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | [View File](#) |

**1.4 - Feedback System**

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | **D. Any 1 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://dlscollege.in/wp-content/uploads/2023/07/Student-feedback-2021-22-1.pdf |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | **No File Uploaded** |
| Any additional information | **No File Uploaded** |

| 1.4.2 - Feedback process of the Institution may be classified as follows | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| URL for feedback report | https://dlscollege.in/wp-content/uploads/2023/07/Student-feedback-2021-22-1.pdf |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

## 2.1.1.1 - Number of students admitted during the year

**1988**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | View File |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

## 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**1588**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The continuous evaluation done by the concern teacher helps us to identify slow learners and advancedlearners among the students. The slow learnersare given extra personal careand councelling to clarify their doubts and related studymaterials are provided in remedial classes. Extra materials are alsoprovided to the advanced learners according totheir needs and some extra academic activities are assighned tothem like preparation of presentation. The advanced learner students are provided additional assistance to increase their knowledge and skills via group discussion and participation in college seminars and conferences along with routine social activities. Along with this, experiential learning, the students are encouraged for participative learning as project work, assignments, seminars, and field. They are also encouraged to get registered fo online courses such asMassive Open Online Courses (MOOCs) such as SWAYAM, NPTEL, etc.**

| File Description | Documents |
| --- | --- |
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
| --- | --- |
| **1988** | **57** |

| File Description | Documents |
| --- | --- |
| Any additional information | [View File](#) |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Following learning and problem-solving methodologies are used for enhancing learning experiences:**

1. **Experiential learning -Field trips, Projects, Lab experiments, Internship, and Interactive classroom activities**
2. **Participative learning -Each student is encouraged toparticipate inclassroom teaching and they also give presentations on topics related to curriculum, group discussions are also conducted.**
3. **Problem-solving methodologies - Problem identification, Gathering information, notingpossible solutions, Evaluation and ideas generation, selection of best idea to be implemented.**

| File Description | Documents |
| --- | --- |
| Upload any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this session of Post covid the blended methods were used for teaching and learning process.Traditional chalk & talk method andICT- tools were adopted . ICT facilities were also augmented in the college by installing new interactive board and other related facilities. The faculty members are registered for various courses offered by SWAYAM and NPTEL. Faculties using MHRD recommended online authentic academic resources i.e., NPTEL, SWAYAM, ePG pathshala, and deliver the relevant resource to students during online learning. Most of the faculty members attended webinars on teaching and learning technology during the pandemic and ICT tools.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | No File Uploaded |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

49

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | No File Uploaded |

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

57

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | *View File* |
| Any additional information | **No File Uploaded** |
| List of the faculty members authenticated by the Head of HEI | **No File Uploaded** |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**10**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | *View File* |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**369**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | *View File* |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**The college has transparent and robust evaluation process in terms of frequency and mode. In order to ensure transparency, the system of internal assessment is communicated well before time with the students . The Principal holds regularmeetings of the faculties and directs them to ensure effective implementation of the evaluation process. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments , Field Visit / Field Work and SeminarPresentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The performance of the students is communicated and discussed with the students.The students are also shown copies and their mistakes are discussed so that they can perform well in final annual exams.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

**The college has a well organized mechanism for redressal of examination related grievance.wehavedepartmental and institutional level grievancecell for any kind of student relatedgrievances. Internal examination grievances are cleared by showing the corrected answer sheet to students. This is convincedby the evaluator of paper by explaining the reason for difference of marks among students. The student can approach to the teachers, Examination inchargeand Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The principal and in chargefaculty keeps an eye on the overall procedure by conducting the periodical meeting with departments.**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Link for additional information | **Nil** |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are

stated and displayed on website and communicated to teachers and students.

The Department clearly states the learning outcomes of the Courses and Programme offered by the department during commencement of new session. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.Soft Copy of Curriculum and Learning Outcomes of Programme and Courses are also uploaded on the website of the college for reference. The importance of the learning outcomes are communicated to the teachers in the department meetings and to students in induction programme organized at the beginning of session.

The PO, CO and PSO of departments are uploaded in website:https://dlscollege.in/iqac/

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://dlscollege.in/iqac/ |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programmeoutcomes at the Post Graduate levesl and Undergraduate levels is evaluated through theprogression of studentsto higher studieseither in ourcollegeor in any other higher educational institutionand their jobplacements. The course outcomes is evaluatedthrough timelycompletion of syllabus,continuous internal evaluation and finaluniversity examinationresults. At the Departmental level the Headof the Department and the teachers concern make sure about thecompletion ofthe courses in time and remedial classes are also conducted for weak students. The attendance of the students are also taken in account for their active participation in the classes and the continuous evaluation is done through tests, assignments, oral presentations, field work, practicals etc and course outcome is measured. The feedback from different stakeholders are also usedfor measuring the attainment level of course, and programme outcome

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | **Nil** |

## 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

**843**

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Paste link for the annual report | **Nil** |

## 2.7 - Student Satisfaction Survey

## 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://dlscollege.in/wp-content/uploads/2023/07/Student-feedback-2021-22-1.pdf

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Resource Mobilization for Research

## 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

## 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**1**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | **No File Uploaded** |
| List of endowments / projects with details of grants(Data Template) | [View File](View File) |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Institutional data in prescribed format | **No File Uploaded** |

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution provides a active environment for promotion of Innovation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involved in the application of Technology for social welfare. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents. Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized.. For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computerassisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board andsome teachers use power point presentations and computer-based materials.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | No File Uploaded |

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

| File Description | Documents |
|---|---|
| URL to the research page on HEI website | **Nil** |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

1

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | [View File](#) |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

9

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**A total of 63 relevant activities have conducted/organized by NSS Unit and MSW department of our college. it included**

Plantation drives in and outside the college, cleanliness dives in and outside the college, activities during poshan maah (awareness abourt nutritious food and hygienein the schools and related activities), covid vaccination camp in and outside the college, Roko toko campaign for creating awreness about use of mask and sanitizer among people, campaign against child labour in the state , etc. Details are enclosed.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

**5**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Number of awards for extension activities in last 5 year (Data Template) | [View File](#) |
| e-copy of the award letters | **No File Uploaded** |

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**29**

| File Description | Documents |
| --- | --- |
| Reports of the event organized | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**145**

| File Description | Documents |
| --- | --- |
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**3**

| File Description | Documents |
| --- | --- |
| e-copies of related Document | View File |
| Any additional information | **No File Uploaded** |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

**3.5.2 - Number of functional MoUs with institutions, other universities, industries,**

**corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

**9**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The Institution has adequate infrastructure and physical facilities for teaching- learning, which is listedbelow:**

**1. Classrooms - 50 2. Laboratory - 15 3. Computer-70 4. Auditorium - 1 5. Seminar Hall - 2 6. Central Library - 1 7. Departmental Library - 15 8. Incubation Centres/Start-up Units - 2 9. Smart Class - 3 10. Computer Lab- 2 11. Botanical Garden - 1 12. Medicinal Garden - 1 13. Greenhouse - 1**

**14. In the session 2021-22, there was upgradation in existing facilities such as rennovation of Minimata hall by ICT systems (sound system and interactive board) for routine student realted academic activties.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Along with studies, for the physical development of the students, sports and physical exercise,education is also given. Our player students are given sports facilities as far as possible byour college authorities. The Institution has adequate facilities for cultural activities, sports,and games that are mentioned below: Indoor Sports Facilities:

1. Carrom 2. Chess 3. Table tennis court

Outdoor Sports Facilities : 1. Basketball 2. Volleyball 3. Handball 4. Kabaddi 5. Kho-Kho 6. Cricket Practices wickets

Additional Facilities: 1. DLS Cricket Academy: Professional cricket coaching and training. 2. DLS Fitness Center (Gymnesium): Body building training by Professional experts

3. Suddh Yoga: Well-equipped professional yoga center

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

50

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://dlscollege.in/wp-content/uploads/2023/07/ICT-Facilities.pdf |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | No File Uploaded |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year**

**(INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**7.50**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template | View File |

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**We have puchasedLibrary Management System (ILMS) from TRINITY SOLUTION.The following modules are availble:**

**1. Publication Master**

**2. Author Master**

**3. Library Category Master**

**4. Create Library Account for Students**

**5. Create Library Account for Students Teachers**

**6. Book Entry**

**7. Book List**

**8. Book Issue Entry**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional Information | **Nil** |

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | E. None of the above |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.61039**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | **No File Uploaded** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**15**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The institute has IT facilities along with Wi-Fi. The Wi-Fi routers were installed throughout the campus to ensure the Wi-Fi facility in the classrooms. IT facilities are updated periodically by the installation of new ICT tools as per required. The IT-facilities of some of the departments and officeincludingComputers, Laptops, Printers,Projectors, Antivirussoftware, Interactive Teaching box, Photocopier, and Pen drives etc.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | **Nil** |

### 4.3.2 - Number of Computers

**70**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| List of Computers | [View File](#) |

### 4.3.3 - Bandwidth of internet connection in the Institution

**A. ? 50MBPS**

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | [View File](#) |

### 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**27.88264**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Audited statements of accounts | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | [View File](#) |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The institute has IT facilities along with Wi-Fi. The Wi-Fi routers were installed throughout the campus to ensure the Wi-Fi facility in the classrooms. IT facilities are updated periodically by the installation of new ICT tools as per required. The IT-facilities of some of the departments and officeincludingComputers, Laptops, Printers,Projectors, Antivirussoftware, Interactive Teaching box, Photocopier, and Pen drives etc.**

**The institute has sufficient physical, academic, and support facilities i.e., laboratory, library, sports complex, computers, and classrooms. The institute allocates the budget for the financial year. The infrastructure maintenance budget includes the routine upkeeping of the laboratory, library, computer, and classrooms. At the beginning of the academic year, the laboratory and library requirements are forwarded to the purchase committee. The maintenance of electricity and drinking water supply is done yearly. The ICT tools and computers are maintained yearly. The IQAC recommendation for quality enhancement is also incorporated into the budget and executed in the upcoming session. The regular cleaning of the toilet and yearly maintenance of a garden, experiential learning facilitiesare done.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

441

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **No File Uploaded** |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | **No File Uploaded** |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | **No File Uploaded** |

| | |
|---|---|
| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | B. 3 of the above |

| File Description | Documents |
|---|---|
| Link to Institutional website | https://dlscollege.in/wp-content/uploads/2023/07/Annual-Report-of-College-2021-22.pdf |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | No File Uploaded |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | A. All of the above |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

0

| File Description | Documents |
|---|---|
| Self-attested list of students placed | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

56

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

**government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**28**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**5**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The Student council is selected by nomination procedure in the college. The class representativeare chosen on the basis of**

academic merit and they work under student council. The Studentcouncil has following post (1) President (2) Vice President and (3) Joint-secretary. The studentcouncil along with the NSS students takes actively part in all the college activities likeSeminars, Conferences, Cultural, sports and departmental awareness programmes. They act asvolunteers and play an important role in overall activities conducted in the college.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

| File Description | Documents |
|---|---|
| Report of the event | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File](#) |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association wasregistered in 2016, under Chhattisgarh Societies Registration Act 1973.The alumni are important stakeholders in the overall development of the college thereby continuous efforts are made to enhance the relationship between the college and the alumni. The college conducts alumni meet to share their experiences with the

**present student and for feedback and suggestions for the holistic development of the college.from time to time career guidance related sessions are organized. They also share their success stories and memories of the college at the Alumni Meet.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

| 5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Our college is self-financed and run by Parth Shikshan Samiti. The hierarchical structure is as follows: Management, Governing Body, Principal, Coordinators of various cells and committees, Head of Departments, Faculty members, and Non -Teaching staff Organogram: https://dlscollege.in/wp-content/uploads/2022/05/Organogram.pdf Management: The Institutions always believe in and practice decentralization and participative management, which is reflected in the decision-making, planning, and implementation. All the stakeholders are involved in the decentralization and participative management and decision-making process, and working together towards the vision and mission of the college. The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making. Administration: The College administration plays an integral role, in leading and supporting the development and implementation of policies, programs, and initiatives that are associated with the vision and mission of the college. The administration ensures smooth functioning in all are as like Admissions, Accounts, Finance, Record Keeping, Evaluation and Supervision, and Maintenance.**

**Faculty Members: The faculties execute effective classroom teaching, assessment, and evaluation of students. Departments: A division of the college working to provide academic excellence to students Non-Teaching Staff: Non-Teaching Staff plays a crucial role to accomplish the operational and strategic objectives of the administration.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Our college is self-financed and run by Parth Shikshan Samiti. The hierarchical structure is as follows: Management, Governing Body, Principal, Coordinators of various cells and committees, Head of Departments, Faculty members, and Non -Teaching staff Organogram: https://dlscollege.in/wp-content/uploads/2022/05/Organogram.pdf In Governing body there are two external members nominated by the university, one from the state government, and two are teacher representatives from the college, during the meeting all the decisions are jointly taken. The Institutions always believe in and practice decentralization and participative management, which is reflected in the decision-making, planning, and implementation. The Management, Governing body, Principal, IQAC Committee, NAAC Committee, Various Committees, Non-teaching Staff, NSS, and all the stakeholders are involved in the decentralization and participative management as all are members of all the important committees required for the functioning of the college, all are working together for effective functioning of the Institutions and fulfilling the vision and mission of the college. The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralization and participative management. The management endeavors best substantial independence to the Institutions in all areas of the decision-making process.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**The institutional Strategic/ perspective plan is effectively deployed by following approach: 1. Academic and administrative plan of action draft by Management. 2. Decentralization laid by principal as enforcer. 3. Cells and committees are working at ground level for completion of their roles and responsibilities. 4. Participation of stakeholders and decision making. 5. Cells and committees: Report preparation, assessment and implementation.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | **No File Uploaded** |
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Administrative setup: Organogram uploaded to the website - https://dlscollege.in/wp-content/uploads/2022/05/Organogram.pdf Appointment and service rules - Statue 28 guideline followed as per affiliating university's guideline. Temporary staff is recruited at college level as per the guidelines set by the governing body. Policies - The HR Policy for the college has been drafted in 2016.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Link to Organogram of the institution webpage | **Nil** |
| Upload any additional information | **No File Uploaded** |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user inter faces | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | **No File Uploaded** |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The institution has following effective welfare measures for teaching and non- teaching staff: 1.PF 2. Medical (ESIC) 3. Maternity leave 4. Scholarly leave 5. Grant provided for workshop fee to staff. 6. Conduction of FDP programs for faculties 7. Impress money and advance salary policy for academic and personal needs of the employee 8. Free health checkup at Health Centre for staff. Free gymnasium and yoga subscription for staff 9. Fee relaxation on academics program and courses and to provide fee and admission relaxation in our vocational certificate courses to employees and their wards.**

| File Description | Documents |
| --- | --- |
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**4**

| File Description | Documents |
| --- | --- |
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**1**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**46**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Point of Consideration for Appraisal: 1. Seniority 2. Academic qualification upgradation while on job 3. Skill sets 4. Academic performance/Job performance 5. Professionalism 6.**

**Ethical approach towards job/work profile 7. Feedback 8. Work efficiency and effectiveness**

**9. Discipline**

**10. Punctuality**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**The College conducts internal and external audits every year. An internal audit is conducted by the college management duly signed by the principal. An external audit is conducted by an appointed CA. At the beginning of the financial year, a proposal on budget allocation is submitted by the principal to the management. The budget includes recurring expenses such as salary, maintenance of infrastructure, etc., and non-recurring expenses like lab equipment purchases and furniture, etc. The expenses are closely monitored by the accounts department. internal audit committee audits all vouchers and verify. If case of discrepancy, the principal and management are notified. The external audit is carried out by a chartered accountant as per the government rules. The audited statement is duly signed by the auditor and authorities of the management and chartered accountant.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

**during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | **No File Uploaded** |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**The various cells and committees are formed to ensure student satisfaction, support, grievance redressal, discipline and safety. Regular meetings among various committees are conducted to decide the budget allocation utilization and academic and effective support system strategies. Departmental and laboratory records are maintained by the Head of departments. Sports officers take care of yearly sports activities. Librarians ensure the up-to-date record of library infrastructure, issues, and purchasing records. The duly signed (by the respective section in-charge) final records are needs to be approved and signed by the principal.. The administrative offices are monitored by the Office-in-charge with the assistance of the head clerk and cashier. The Head of the institution looks into all the areas of the college, be it academic or administrative. The IQAC looks into the wholesome quality improvement prospects and is consistent in guiding and suggesting measures to the management. The college has a formally stated quality policy. Also, the IQAC monitors the proper functioning and maintains quality assurance of the Institution. All the recommendation from the respective committee is forwarded to the principal and then to the management for final approval.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | **No File Uploaded** |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC ensures consistent quality enhancement in students, teaching and non-teaching staff. It promoted usage of ICT facilities in teaching and learning i.e., installation of interactive for encouraging effective learning among students. The cell organized different development programs for teachers and students.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://dlscollege.in/wp-content/uploads/2023/07/Annual-report-of-IQAC-2021-22.pdf |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously monitors teaching-learning activities conducted in the institute to ensure academic excellence. feedback from Students, Alumni and Parents on teaching-learning, infrastructure, academic facilities and support system has been taken. The IQAC ensure the routine feedback collection and its analysis. It maintains academic quality measures by collaborating with various cells and committees i.e., Career counselling, Anti-Ragging, Women cell and grievance redressal cell, etc. The feedback analyzed data is presented before Principal and Governing body to take necessary action/implementation. The department conducts continuous evaluation to identify slow learners and brilliant learners among the students. The slow learners are encouraged for remedial classes, personal interactions, and counselling sessions to improve subject knowledge while advanced students are provided additional assistance to increase their knowledge and skills via group discussion and proactive participation in college seminars and conferences. Along with this, experiential learning, the students are encouraged for participative learning as project work, assignments, seminars, and field visits for effective teaching-learning practice.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://dlscollege.in/wp-content/uploads/2023/07/Annual-report-of-IQAC-2021-22.pdf |
| Upload any additional information | **No File Uploaded** |

| | |
|---|---|
| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | **C. Any 2 of the above** |

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://dlscollege.in/wp-content/uploads/2023/07/Annual-report-of-IQAC-2021-22.pdf |
| Upload e-copies of the accreditations and certifications | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Upload details of Quality assurance initiatives of the institution (Data Template) | **No File Uploaded** |

| |
|---|
| **INSTITUTIONAL VALUES AND BEST PRACTICES** |
| **7.1 - Institutional Values and Social Responsibilities** |
| 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year |
| **To ensure women's empowerment through gender equity in education the college is doing consistent efforts. The Women Cell was established to deal with issues related to gender sensitization, women empowerment, and other women's welfare measures in 2015. The "Shakti" was established and followed VISHAKHA GUIDELINE (https://main.sci.gov.in/jonew/judis/13856.pdf) for working** |

**women. The college has taken several measures to enhance safety & security on campuses by constituting a Women's cell, a grievances redressal cell, and installing CCTV cameras. The College ensures that posters and promotional materials on gender equity & sensitization are placed on the Notice Boards and nearby areas of campus. A Complaint Box is available. Contact details of the Chairman, Principal, and relevant cells In-charge are made available on the Notice Board & Websites. To ensure complaints without fear confidentiality is maintained. The college also organized programs on gender equity and sensitization. This year also awareness programs on women safety app called as Abhvyakti (its aFree app. developed by Department of Police , Govt, of Chhattisgarh, in an emergency situation, one can use the SOS Help!option to initiate an alert covertly for assistance from Chhattisgarh Police. The current location, audio and video information is shared with the agency and an alert is send to registered guardians for prompt help.) , women legal rights session , and Menstrual hygiene were organized.**

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://dlscollege.in/wp-content/uploads/2023/07/Gender-sensitization-2021-22.pdf |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | **Nil** |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy        Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **C. Any 2 of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

The college generates approx 12 kg solid waste/day from dustbins and approx. The campus has 55dustbins. Around 1.5 tons/month of Agri-waste is generated. Solid waste is categorized into bio-degradable and non-biodegradable, which are collected separately. The biodegradable waste isfurther processed for composting used in vermicompost and vermi-wash unit. The waste generatedfrom the mushroom unit is also used in composting. Some non-biodegradable waste is sold out whilesome of them are collected by the municipal waste collection vehicle. Land use and Water Management The college has lush-green landscaping, and gardens (i.e. Normal, botanical and medicinal). About25000 square feet of the multi-utility zone is used for the collection and screening of wastegenerated from campus (solid or liquid, biodegradable or nonbiodegradable, e-waste, etc.),processing of organic waste. The vermicomposting unit and soak peat (to recharge groundwater) areinstalled there. The water requirement of college is 4000 to 5000 liters per day. The college hasinstalled 3500 liters of cement tank and syntaxes on the campus for routine water supply. Thecollege has two rainwater harvesting cum groundwater recharge systems. The Chemistry departmentchecks the water quality and the Microbiology department analyzes the potability of water fromtime to time.

| File Description | Documents |
|---|---|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | C. Any 2 of the above |

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| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

**7.1.5 - Green campus initiatives include**

| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. **Restricted entry of automobiles**<br>2. **Use of bicycles/ Battery-powered vehicles**<br>3. **Pedestrian-friendly pathways**<br>4. **Ban on use of plastic**<br>5. **Landscaping** | **A. Any 4 or All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | No File Uploaded |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| **7.1.6.1 - The institutional environment and energy initiatives are confirmed  through the following 1.Green audit 2. Energy audit   3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | **B. Any 3 of the above** |
|---|---|

07-03-2024 01:28:19

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | No File Uploaded |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  5. Provision for enquiry and  information : Human assistance, reader, scribe, soft copies of reading material, screen        reading** | A. Any 4 or all of the above |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To serve the inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversitiesthe college has taken the following steps: 1. Inclusiveness of backward and marginal

section appointments. 2. Catering to diversified (cultural, regional, linguistic and communal socio-economic)students. 3. The secular approach incelebrating our national festivals. 4. Enrich Book bank scheme for SC, ST, OBC, and EWS students in the library. 5. Strengthening "Hamar Chhattisgarh" corner which was established under Regional Linguistic.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To ensure the least constitutional obligations among stakeholders (student, employee, andemployer): values, rights, duties, and responsibilities the college organizds the following activities, programs, and awareness:

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://dlscollege.in/wp-content/uploads/2023/07/Days-celebrated-2021-22.pdf |
| Any other relevant information | Nil |

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Our college has celebrated/organized 23 national and international commemorative days, events and festivals during the session 2020-21.**

**Website Link: https://dlscollege.in/wp-content/uploads/2023/05/Days-celebrated-2021-22.pdf**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | **No File Uploaded** |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**For the session 2021-22, following initiatives were taken which is described below:**

**1. Conduction of various program (offline and online) for overall development of students:The students are facing serious challenges in post covid scenario, such as learning difficulties, over-exposure and over-dependence on internet, reduced academic skills, lack of employment opportunities which has increased the levels of stress, anxiety and depression. To**

make students self-competent to handle these problems, various
activities were organized in the college keeping the above
issues in mind. Thus, awareness and counselling sessions on
mental health, career guidance for competitive exams,
employment opportunities and personalities development and
skill development webinars were conducted.

2. Upgradation of various academic facilities in the college
for effective teaching and learning:The management of the
college ensure timely upgradation of the existing facilities
especially in teaching, learning, research, and ICT facilities.

| File Description | Documents |
| --- | --- |
| Best practices in the Institutional website | https://dlscollege.in/wp-content/uploads/2023/05/Best-Practice-2021-22.pdf |
| Any other relevant information | Nil |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The students are facing serious challenges in post covid
scenario, such as learning difficulties, over-exposure and over-
dependence on internet, reduced academic skills, lack of
employment opportunities which has increased the levels of
stress, anxiety and depression. To make students self-competent
to handle these problems, various activities were organized.
The IQAC in coordination with various cells and departments
conducts programs from time to time and on the current topics
to ensure students and faculty development, and overall quality
enhancement. Thus, awareness and counselling sessions on mental
health, career guidance for competitive exams, employment
opportunities and personalities development and skill
development webinars were conducted. The main objective of
organizing such events is to provide quality education and core
competencies among students. This year the institutional
distinctiveness was based on conducting various activities,
more than 55 activities were organized in both online and
offline mode. The relevant field experts were invited for the
programs/workshops. Apart from it, the management of the

college ensures timely upgradation of the existing facilities especially in teaching, learning, research, and ICT facilities. So, upgradation of library facilities, such as (digitalization using Automation software, barcode system) was introduced in the library. Proposal for establishment of the central lab in the institution was approved and seminar hall was ICT equipped.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year:

1. To add more interactive board facility to modernize smart class.
2. To conduct seminar/webinar in IPR and Research.
3. Introducing job-oriented technical certificate/ add on courses for students.
4. Enrich Central library with more service and facilities.
5. To strengthen student placement cell.
6. To conduct SDP and other students related activities.
7. To establish dedicated well equipped space for Yoga.