



YEARLY STATUS REPORT - 2020-2021

ICT, e-Governances, webinars, Plan of action and ISR

Part A	
Data of the Institution	
1.Name of the Institution	D.L.S. P.G. COLLEGE, BILASPUR (C.G.)
• Name of the Head of the institution	Dr. Ranjana Chaturvedi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07752796424
• Mobile no	9827106071
• Registered e-mail	iqacdls2021@gmail.com
• Alternate e-mail	naacinfodls2021@gmail.com
• Address	Ashok Nagar, Sarkanda
• City/Town	Bilaspur
• State/UT	Chhattisgarh
• Pin Code	495001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
• Name of the Affiliating University	Atal Bihari Vajpayee University, Bilaspur (C.G.)
• Name of the IQAC Coordinator	Mrs. Sunita Dwivedi
• Phone No.	07752796424
• Alternate phone No.	9926147137
• Mobile	9039857167
• IQAC e-mail address	iqacdls2021@gmail.com

• Alternate Email address		naacinfodls2021@gmail.com			
3.Website address (Web link of the AQAR (Previous Academic Year)		https://dlscollege.in/wp-content/uploads/2022/01/AQAR-Report-2019-20.pdf			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		https://dlscollege.in/wp-content/uploads/2022/05/Academic-Calendar-2020-21.pdf			
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.66	2017	27/11/2017	26/11/2022
6.Date of Establishment of IQAC			01/01/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty		Scheme	Funding Agency	Year of award with duration	Amount
Nil		Nil	Nil	Nil	0
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?			No		
11.Significant contributions made by IQAC during the current year (maximum five bullets)					
Strengthening ICT					
e-Governance practices					
Encouraging faculty members to attend and organize webinar/e-conference/other relevant e-activities					
Plan of action for efficient working of cells and committees					
Institutional Social Responsibility activities conducted in the college					
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year					
Plan of Action		Achievements/Outcomes			
Establishment of advance ICT Facility		ICT Studio was established for the conduction of webinars			
e-Governance strengthening using automation		Automation software purchased and implemented for testing			
Organization of webinars and online activity		More than 17 webinar were conducted successfully. Online Alumni meet and PTM were conducted.			
Plan of action for efficient working of cells and committees		Anti-ragging cell, women cell and grievance redressal cell were strengthen to ensure better outcome			
Institutional Social Responsibility activities		Donation to CM relive fund during COVID-19 pandemic, Proposal to the CG government for probable use of our institution as a COVID-19 quarantine center, Donation to Boost-up India foundation (NGO working on mental health).			
13.Whether the AQAR was placed before statutory body?			Yes		
• Name of the statutory body					

Name	Date of meeting(s)
Governing Body	26/02/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	09/02/2022

15. Multidisciplinary / interdisciplinary

Not yet implemented

16. Academic bank of credits (ABC):

Not yet implemented

17. Skill development:

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Not yet implemented

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Not yet implemented

20. Distance education/online education:

Not yet implemented

Extended Profile	
1. Programme	
1.1	484
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2. Student	
2.1	1423
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	2303
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	338
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3. Academic	
3.1	71
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	
Number of sanctioned posts during the year	78
File Description	Documents
Data Template	View File
4.Institution	
4.1	
Total number of Classrooms and Seminar halls	50
4.2	
Total expenditure excluding salary during the year (INR in lakhs)	9873153
4.3	
Total number of computers on campus for academic purposes	70

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As our college is affiliated to the state university (Atal Bihari Vajpayee Vishwavidyalaya), the parent university designs the curriculum and revises it from time to time along with a well-planned academic calendar. The college strictly follows the curriculum and evaluation pattern laid by the university. The Principal conducts regular meetings with departmental HODs and with cells and committees to ensure the effective delivery of curriculum and completion and holistic development of students. The continuous evaluation helps us to identify slow learners and brilliant learners among the students. The slow learners are encouraged for remedial classes. Personal interactions, and counseling sessions are regularly organized for improvement in subject knowledge while advanced students are provided additional assistance to increase their knowledge and skills via group discussion, active participation in college seminars and conferences. The students are encouraged for participative learning as project work, assignments, seminars, and field visits are conducted for effective teaching-learning practice. The traditional chalk & talk method was almost replaced by interactive and ICT-enabled teaching and learning methods during pandemic and various Teaching-learning platforms like Zoom, Google meet and WhatsApp were used for smooth conduction of classes and study materials were also distributed.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly follows the academic calendar issued by the higher education and affiliating university and displayed on the website. It is also communicated to students at the time of induction or orientation. The college makes its own academic calendar and departmental level academic plan and timetable are prepared for the adherence of calendar. For an effective teaching-learning process, regular classes, expert talks and departmental activities (to subject to society) are organized, and all the activities are managed as per the academic calendar. For continuous evaluation, internal unit tests, model tests, and assignment presentations are organized. Remedial classes for slow learners students are also organized from time to time. The teaching material and question bank are also distributed to students. Examination and Internal assessment are conducted for undergraduate and postgraduate students as per the circular released by the university from time to time. The marks of internal assessment and practical exams are uploaded in the university portal. The college ensures the conduction of regular unit tests and internal examinations as per the academic calendar issued by the affiliating university.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented

B. Any 3 of the above

on the following academic bodies during the year.
 Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

9

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the College, various activities are organized for inculcating such ethics in the students and teachers. Faculties are well aware of professional ethics in education. Activities are conducted for promotion of universal Values and Ethics such as "Constitution day" celebration. Our college is committed to its social responsibilities towards the environment and other related issues, which is reflected in the overall activities organized from time to time. Environmental Consciousness related activities i.e. on the occasion of World Environment Day, National e-Poster Competition was organized on the topic of "Impact on Lockdown in Environment". Around 100 e-posters were received from different states i.e., Maharashtra, Uttarakhand, Bihar, Karnataka, and West Bengal. The college aims to instill eco-consciousness in each stakeholder by involving them in various activities related to the environment. The NSS unit of the college conducted a webinar on "Godhan Nyay Yojna Se Gramin Vikhas" on 26th August 2020 to commemorate the 150th Jayanti of Mahatma Gandhi Ji. Godhan Nyay Yojna is a Chhattisgarh government initiative for rural development, by purchasing Godhan/Gobar (Cow dung) for converting it to vermicompost for sustainable agriculture practices. On 4th March 2021, the Department of Sociology conducted an International webinar on "Kanya Bhrun Hatya: Ek Abhishap (Female Foeticide: A Curse)" to bring about the awareness and prevention of foeticide, which is leading to gender inequality.

File Description	Documents
Any additional information	No File Uploaded

Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File
---	---------------------------

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

556

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
--	-----------------------

File Description	Documents
URL for stakeholder feedback report	https://dlscollege.in/wp-content/uploads/2022/05/Student-Parent-and-Alumni-Feedback-2020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://dlscollege.in/wp-content/uploads/2022/05/Student-Parent-and-Alumni-Feedback-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1423

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1108

File Description	Documents
------------------	-----------

Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The continuous internal evaluation helps us to identify slow learners and brilliant learners among the students. The slow learners are encouraged for remedial classes, personal interactions and counseling sessions are regularly conducted to improve their subject knowledge. The advanced learners are provided additional assistance to increase their knowledge and skills via group discussion and active participation in college seminars and conferences along with routine social activities, in departmental activities, advance learners are encouraged to take initiative in organizing departmental and college level programs and they are also make group leaders and are instructed to take slow learners with them in the team. Along with this, experiential learning, the students are encouraged for participative learning as project work, assignments, seminars, and field visits to make teaching-learning practice more effective. They are also encouraged to get registered for Massive Open Online Courses (MOOCs) such as SWAYAM, NPTEL, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1423	70

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods for learning and problem-solving methodologies are used for enhancing learning experiences in college:

For experiential learning -Field trips, Projects, Lab experiments, Mock trials, Role-playing, Internship, and Interactive classroom activities are conducted.

For participative learning -each student is encouraged to take participate during classroom study

For Problem-solving methodologies - Initiated the problem identification, Gather information, noted down possible solutions, Evaluation and ideas generation, selection of best idea to be implemented.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The traditional chalk & talk method was almost replaced by interactive and ICT-enabled teaching and learning methods during the pandemic and various Teaching-learning platforms like Zoom, Google meet, and WhatsApp were used for conducting classes and study materials were also distributed to the students. The institution delivers effective teaching pedagogy to students through ICT-enabled tools. The faculty members were encouraged to undergo training program for learning various ICT Tools. Faculties using MHRD recommended online authentic academic resources i.e, NPTEL, SWAYAM, ePG pathshala, and deliver the relevant resource to students during online learning. Most of the faculty members attended webinars on teaching and learning technology during the pandemic and ICT tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

70

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

519

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

The college conducts unit tests, model tests in between the session. We have grievances redressal cell to deal with transparent, time-bound and efficient redressal of students grievances. Internal examinations are conducted for UG (quarterly and half-yearly) and PG (interanl exam, assignment, presentation, and fieldwork) students as per the academic calendar of affiliating university. After examination, the query and doubts are clarified and resolved by the respective faculty. and after the conduction of the examination, the college has to upload marks on the university portal. If any grievances arise from the student side, the HOD will most often resolve the issues. If HOD fails to do so, the Grievance redressal cell takes care of the matter and listens to the student and staff, and makes the final decision to resolve the matter of concern. If students have not satisfied with the decision of the Grievance redressal cell of the college, student needs to apply to the University for Re-totalling and revaluation. This process is governed by the ordinances of the affiliating university and they take appropriate action regarding the grievance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

We have grievance redressal cell to deal with transparent, time-bound and efficient redressal of students grievances. Internal examinations are conducted for UG (quarterly and half-yearly) and PG (interanl exam, assignment, presentation, and fieldwork) students as per the academic calendar of

affiliating university. After examination, the query and doubts are clarified and resolved by the respective faculty. Internal examination dates are circulated by the affiliating university and after the conduction of the examination, the college has to upload marks on the university portal. If any grievances arise from the student side, the HOD of department most often resolve the issues. If HOD fails to do so, the Grievance redressal cell takes care of the matter and listens to the student and staff, and makes the final decision to resolve the matter of concern. If students have not satisfied with the decision of the Grievance redressal cell of the college, student needs to apply to the University for Re-totalling and revaluation. This process is governed by the ordinances of the affiliating university and they take appropriate action regarding the grievance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College adopts outcome based education. The college communicate the Programme Outcomes (PO), Course Outcomes (CO) and Programme Specific Outcomes (PSO) to the teachers and students. PO, CO and PSO are observed and measured periodically. PO, CO and PSO are uploaded in the website. The college specifies the learning outcomes of all courses. The Course Outcomes (COs) contain the expected subset of knowledge and skills acquired by the learner at the end of a course. The Program Outcomes (POs) represent knowledge and skills gathered by the student at the end of the program in a broader sense for career options. Program Specific Outcomes (PSOs) consisted of specific sets of skills and knowledge for the particular career path of all departments highlighted through career options to students after completion of their respective programs and the achievement of the alumni.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is affiliated with Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur (C.G.), and follows the guidelines laid by the university for Examination and Evaluation.

To measure the attainment of Programme outcomes and course outcomes are evaluated based on the following parameters:

- Marks secured by the students in Internal and University Examination
- Practical examinations
- Performance over extracurricular activities throughout the year
- Secured rank in University merit list.
- Alumni feedback on Program Outcomes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

359

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://dlscollge.in/wp-content/uploads/2022/05/Student-Parent-and-Alumni-Feedback-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects / endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0+

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution has an active ecosystem to promote innovative activities for students to ensure knowledge transfer and creativity among them. The ICT and innovative practices are adopted for teaching and learning techniques. The various ICT tools are used to deliver conceptual knowledge and MHRD repositories to students. The use of interactive PowerPoint presentations enhances the learning experience of students. The visual and artistic representation of academic study materials served as an improved learning experience for students. The ICT-enabled teaching provides convenient access to online study materials for students and also the teachers have access to several databases to improve knowledge and teaching skills.

The online classes are conducted on Zoom, Google meets, Teachmint, and Google classroom platform due to their feasibility and user-friendliness for virtual classes. The virtual classes are scheduled under a time slot of 40 minutes. The link for the virtual classroom is distributed by Whatsapp.

The problem-solving ability and creative thinking are encouraged among students by experiential learning, hands-on activities, and virtual lab activities. The Faculty members regularly join the FDP and Short-term courses to enhance their subject knowledge and teaching skills. External experts and alumni are also invited to encourage students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities**3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

The institute did various Institutional Social Responsibilities i.e., donated of 51,000/- R.S. to CM relief fund during COVID-19 pandemic. Proposal sent to the government to use institutional buildings as a quarantine center. Donation of.10, 000/- R.S. to BOOSTUP INDIA (non-profit organization), which works for mental wellness. NSS students and faculty members voluntarily donated masks and sanitizers and the institute conducted awareness programs in society. Faculty of social work Mrs. Ankita Pandey has been chosen as a special police officer for voluntarily helping and creating awareness about covid pandemic. IQAC organized more than 20 national and international webinars (<https://dlscollege.in/webinars/>). Career counseling cell organized an online free workshop on opportunities in careers in entertainment by a renowned Mumbai-based artist, and also conducted counseling sessions for students and others in association with boost-up India organization for mental wellbeing during the COVID-19 period. Faculties are actively engaged in attending various webinars and other research and extension activities completing SWAYAM or FDP courses and did counselling sessions for the mental well-being of students. Faculty members of various departments submitted their video lectures and study material to the C.G. higher education portal. Online teaching is being continued.

File Description	Documents
Paste link for additional information	https://dlscollege.in/wp-content/uploads/2022/07/IQAC-Report-Summary-2020-21.pdf

Upload any additional information	No File Uploaded
-----------------------------------	------------------

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

977

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution. / industry/corporate houses	No File Uploaded

Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning, which is listed below:

1. Classrooms - 50
2. Laboratory - 15
3. Computer-70
4. Auditorium - 1
5. Seminar Hall - 2
6. Central Library - 1
7. Departmental Library - 15
8. Incubation Centres/Start-up Units - 2
9. Smart Class - 3
10. Computer Lab- 2
11. Botanical Garden - 1
12. Medicinal Garden - 1
13. Greenhouse - 1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Along with studies, for the physical development of the students, sports and physical exercise, education is also given. Our player students are given sports facilities as far as possible by our college authorities. The Institution has adequate facilities for cultural activities, sports, and games that are mentioned below:

Indoor Sports Facilities:

1. Carrom
2. Chess
3. Table tennis court

Outdoor Sports Facilities :

1. Basketball
2. Volleyball
3. Handball
4. Kabaddi
5. Kho-Kho
6. Cricket Practices wickets

Additional Facilities:

1. DLS Cricket Academy : Professional cricket coaching and training.
2. DLS Fitness Center : Aerobics Yoga and body building training by Professional experts

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://dlscollege.in/sports-physical-education/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

50

File Description	Documents
Upload any additional information	View File

Paste link for additional information	https://dlscollege.in/wp-content/uploads/2022/07/ICT-Facility-.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

20.44517

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

ILMS facility under automated software purchased by Master Soft, Nagpur is in the preliminary testing stage towards automation in the 2020-21 session. The book entry was initiated for the digitalization of the book issue mechanism during preliminary ILMS implementation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.06

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Data not available

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has IT facilities along with Wi-Fi. The Wi-Fi routers were installed throughout the campus to ensure the Wi-Fi facility in the classrooms. IT facilities are updated periodically by the installation of new ICT tools as per required. The following major IT facility was added to the campus.

- The studio was established in July 2020 to conduct webinars smoothly. The institute organized 17 webinars in the 2020-21 session.
- Bulk purchasing of Web-Cam, Chrome-cast, Pen drives, Headphones, Earphones, Wireless earphones, Bluetooth speakers, and cables were purchased to ensure smoother webinars.
- We have 4 sources of Wi-Fi in which two sources are landline connections for a broad service range that serves the entire campus (extended internet service ranges via routers) and the rest of the two are Jio-Fi (one for core academic work and another for core administrative work)
- The Wi-Fi routers were also extended to ensure uninterrupted internet service as per the requirement for conducting online webinars and classes.
- More than 68 CCTV were installed on the campus to ensure the activity of students, staff, and outsiders. Two more CCTV was added this year.
- One laptop with the latest configuration (i5 processor and 11th generation) was purchased for IQAC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://dlscollege.in/wp-content/uploads/2022/07/ICT-Facility-.pdf

4.3.2 - Number of Computers

70

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. $\geq 50\text{MBPS}$

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32.00079

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has sufficient physical, academic, and support facilities i.e., laboratory, library, sports complex, computers, and classrooms. The institute allocates the budget for the financial year. The infrastructure maintenance budget includes the routine upkeep of the laboratory, library, computer, and classrooms. At the beginning of the academic year, the laboratory and library requirements are forwarded to the purchase committee. The maintenance of electricity and drinking water supply is done yearly. The ICT tools and computers are maintained yearly.

The IQAC recommendation for quality enhancement is also incorporated into the budget and executed in the upcoming session. The regular cleaning of the toilet and yearly maintenance of a garden, experiential learning facilities, and incubation centers are done.

The procedural steps of maintaining and utilizing physical, academic, and support facilities:

1. Physical verification of the work
2. Valuation of work is being done
3. Approval from the Principal

4. Allotment of work to relevant department/cells/committee (If it is not under the jurisdiction of cells and committee then it needs to be placed in GB meeting for approval)
5. After approval, the maintenance work/purchasing proceed for the invitation of a quotation from the vendor/service provider/professional

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

713

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non-government agencies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Data not available

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Data not available

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness

A. All of the above

and undertakings on policies with zero tolerance
Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

150

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

Nil

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student council is selected by nomination procedure in the college. The class representative are chosen on the basis of academic merit and they work under student council. The Student council has following post (1) President (2) Vice President and (3) Joint-secretary. The student council along with the NSS students takes actively part in all the college activities like Seminars, Conferences, Cultural, sports and departmental awareness programmes. They act as volunteers and play an important role in overall activities conducted in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

e-Poster Competition

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is registered in 2016 under Chhattisgarh Societies Registration Act 1973. The alumni are important stakeholders in the overall development of the college thereby continuous efforts are made to enhance the relationship between the college and the alumni. The college conduct annual alumni meet to share their experiences with the present student and for feedback and suggestions for the holistic development of the college. At the end of the session, the alumni of the college are invited to discuss the academic potency of the college that benefited them for carrier build-up and what kind of more academic augmentation could be done to serve further batches of students. They also share their success stories and memories of the college at the Alumni Meet.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college is self-financed and run by Parth Shikshan Samiti.

The hierarchical structure is as follows: Management, Governing Body, Principal, Coordinators of various cells and committees, Head of Departments, Faculty members, and Non -Teaching staff

Organogram: <https://dlscollege.in/wp-content/uploads/2022/05/Organogram.pdf>

Management: The Institutions always believe in and practice decentralization and participative management, which is reflected in the decision-making, planning, and implementation. All the stakeholders are involved in the decentralization and participative management and decision-making process, and working together towards the vision and mission of the college. The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making.

Administration: The College administration plays an integral role, in leading and supporting the development and implementation of policies, programs, and initiatives that are associated with the vision and mission of the college. The administration ensures smooth functioning in all areas like Admissions, Accounts, Finance, Record Keeping, Evaluation and Supervision, and Maintenance.

Faculty Members: The faculties execute effective classroom teaching, assessment, and evaluation of students.

Departments: A division of the college working to provide academic excellence to students

Non-Teaching Staff: Non-Teaching Staff plays a crucial role to accomplish the operational and strategic objectives of the administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college is self-financed and run by Parth Shikshan Samiti.

The hierarchical structure is as follows: Management, Governing Body, Principal, Coordinators of various cells and committees, Head of Departments, Faculty members, and Non -Teaching staff

Organogram: <https://dlscollege.in/wp-content/uploads/2022/05/Organogram.pdf>

In Governing body there are two external members nominated by the university, one from the state government, and two are teacher representatives from the college, during the meeting all the decisions are jointly taken. The Institutions always believe in and practice decentralization and participative management, which is reflected in the decision-making, planning, and implementation. The Management, Governing body, Principal, IQAC Committee, NAAC Committee, Various Committees, Non-teaching Staff, NSS, and all the stakeholders are involved in the decentralization and participative management as all are members of all the important committees required for the functioning of the college, all are working together for effective functioning of the Institutions and fulfilling the vision and mission of the college. The Institution promotes a culture of decentralization and participative management involving all types of stakeholders in the process of decision making. The management always believes in decentralization and participative management.

The management endeavors best substantial independence to the Institutions in all areas of the decision-making process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed by following approach:

1. Academic and administrative plan of action draft by Management.
2. Decentralization laid by principal as enforcer.
3. Cells and committees are working at ground level for completion of their roles and responsibilities.
4. Participation of stakeholders and decision making.
5. Cells and committees: Report preparation, assessment and implementation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative setup: Organogram uploaded to the website - <https://dlscollege.in/wp-content/uploads/2022/05/Organogram.pdf>

Appointment and service rules - Statue 28 guideline followed as per affiliating university's guideline. Temporary staff is recruited at college level as per the guidelines set by the

governing body.

Policies - The HR Policy for the college has been drafted in 2016.

File Description	Documents
Paste link for additional information	https://dlscollege.in/wp-content/uploads/2022/08/DLS-Colleges-HR-Policy-2016.pdf
Link to Organogram of the institution webpage	https://dlscollege.in/wp-content/uploads/2022/05/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has following effective welfare measures for teaching and non- teaching staff:

1. PF
2. Medical (ESIC)
3. Maternity leave
4. Scholarly leave
5. Grant provided for workshop fee to staff.
6. Conduction of FDP programs for faculties
7. Imprest money and advance salary policy for academic and personal needs of the employee
8. Free health checkup at Health centre for staff. Free gymnasium and yoga subscription classes for staff
9. Fee relaxation on academics program and courses and to provide fee and admission relaxation in our vocational certificate courses to employees and their wards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded

Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Point of Consideration for Appraisal:

1. Seniority
2. Academic qualification upgradation while on job
3. Skill sets
4. Academic performance/Job performance
5. Professionalism
6. Ethical approach towards job/work profile
7. Feedback
8. Work efficiency and effectiveness

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts internal and external audits every year. An internal audit is conducted by the internal finance committee. The committee verifies the income and expenditure details and the report is submitted to the college management duly signed by the principal. An external audit is conducted by an appointed CA. At the beginning of the financial year, a proposal on budget allocation is submitted by the principal to the management. The budget includes recurring expenses such as salary, maintenance of infrastructure, etc., and non-recurring expenses like lab equipment purchases and furniture, etc. The expenses are closely monitored by the accounts department. internal audit committee audits all vouchers and verify. If case of discrepancy, the principal and management are notified. The external audit is carried out by a chartered accountant as per the government rules. The audited statement is duly signed by the auditor and authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

28.15

File Description	Documents
Annual statements of accounts	No File Uploaded

Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college ensures the effective utilization of funds and resources available for the year.

The various cells and committees are formed to ensure student satisfaction, support, grievance redressal, discipline and safety. Regular meetings among various committees are conducted to decide the budget allocation utilization and academic and effective support system strategies. Departmental and laboratory records are maintained by the Head of departments. Sports officers take care of yearly sports activities. Librarians ensure the up-to-date record of library infrastructure, issues, and purchasing records. The duly signed (by the respective section in charge) final records are needs to be approved and signed by the principal..

The administrative offices are monitored by the Office-in-charge with the assistance of the head clerk and cashier. The Head of the institution looks into all the areas of the college, be it academic or administrative. The IQAC looks into the wholesome quality improvement prospects and is consistent in guiding and suggesting measures to the management. The college has a formally stated quality policy. Also, the IQAC monitors the proper functioning and maintains quality assurance of the Institution. All the recommendation from the respective committee is forwarded to the principal and then to the management for final approval.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC ensures consistent quality enhancement in students, teaching and non-teaching staff. It promoted usage of ICT facilities in teaching and learning and organized various online webinars during COVID-19 pandemic for creating awareness in current scenario (<https://dlscollege.in/webinars/>). The cell organized different in-house training programs for teachers, to learn using virtual platforms like Zoom, Google meet, Google Classroom, Teach- mint and so on. The cell promoted the MHRD online study materials available in the web resources and tried to implement the digital system in the library.

The Significant contributions made by IQAC in the current session:

1. Strengthens ICT - The institution assured purchasing of various tools and subscriptions of virtual platforms and faculties were encouraged to undergo training so that they can be well-versed with the new technologies used in teaching-learning and evaluation.
2. e-Governances - The institute purchased automation software from Master Soft ERP CCMS- Centralized Campus Management System, Nagpur (M.S.).
3. Encourage departments to organize webinar/e-conference/other relevant e-activities (<https://dlscollege.in/webinars/>).
4. Plan of action placed in the IQAC meeting to ensure efficient working of cells and committees.
5. Institutional Social Responsibility activities were organized

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously monitors teaching-learning activities conducted in the institute to ensure academic excellence. feedback from Students, Alumni and Parents on teaching-learning, infrastructure, academic facilities and support system has been taken. The IQAC ensure the routine feedback collection and its analysis. It maintains academic quality measures by collaborating with various cells and committees i.e., Career counselling, Anti-Ragging, Women cell and grievance redressal cell, etc. The feedback analysed data is presented before Principal and Governing body to take necessary action/implementation. The department conducts continuous evaluation to identify slow learners and brilliant learners among the students. The slow learners are encouraged for remedial classes, personal interactions, and counselling sessions to improve subject knowledge while advanced students are provided additional assistance to increase their knowledge and skills via group discussion and proactive participation in college seminars and

conferences. Along with this, experiential learning, the students are encouraged for participative learning as project work, assignments, seminars, and field visits for effective teaching-learning practice. The institution in collaboration with Tata Institute of Social Sciences (TISS) - National University Students' Skill Development (NUSSD) offered various certificate programmes during the session for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://dlscollege.in/wp-content/uploads/2022/07/Yearly-report-of-the-College-2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To ensure women's empowerment through gender equity in education the college is doing consistent efforts.

The Women Cell was established to deal with issues related to gender sensitization, women empowerment, and other women's welfare measures in 2015. The "Shakti" was established and followed VISHAKHA GUIDELINE (<https://main.sci.gov.in/jonew/judis/13856.pdf>) for working women.

The college has taken several measures to enhance safety & security on campuses by constituting a Women's cell, a grievances redressal cell, and installing CCTV cameras.

The College ensures that posters and promotional materials on gender equity & sensitization are placed on the Notice Boards and nearby areas of campus.

A Complaint Box is available. Contact details of the Chairman, Principal, and relevant cells in charge are made available on the Notice Board & Websites. To ensure complaints without fear confidentiality is maintained.

The college also organized programs on gender equity and sensitization.

File Description	Documents
Annual gender sensitization action plan	https://dlscollege.in/wp-content/uploads/2022/08/Action-Plan-for-Gender-Sensitisation-.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://dlscollege.in/wp-content/uploads/2022/08/Specific-facilities-for-Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college generates approx 12 kg solid waste/day from dustbins and approx. The campus has 55 dustbins. Around 1.5 tons/month of Agri-waste is generated. Solid waste is categorized into bio-degradable and non-biodegradable, which are collected separately. The biodegradable waste is further processed for composting used in vermicompost and vermi-wash unit. The waste generated from the mushroom unit is also used in composting. Some non-biodegradable waste is sold out while some of them are collected by the municipal waste collection vehicle.

Land use and Water Management

The college has lush-green landscaping, and gardens (i.e. Normal, botanical and medicinal). About 25000 square feet of the multi-utility zone is used for the collection and screening of waste generated from campus (solid or liquid, biodegradable or nonbiodegradable, e-waste, etc.), processing of organic waste. The vermicomposting unit and soak peat (to recharge groundwater) are installed there. The water requirement of college is 4000 to 5000 liters per day. The college has installed 3500 liters of cement tank and syntaxes on the campus for routine water supply. The college has two rainwater harvesting cum groundwater recharge systems. The Chemistry department checks the water quality and the Microbiology department analyzes the potability of water from time to time.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To serve the inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities, the college has taken the following steps:

1. Inclusiveness of backward and marginal section appointments.
2. Catering to diversified (cultural, regional, linguistic and communal socio-economic) students.
3. The secular approach to celebrating our national treasures
4. Enrich Book bank scheme for SC, ST, OBC, and EWS students in the library.
5. Strengthening "Hamar Chhattisgarh" corner which was established under Regional Linguistic.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To ensure the least constitutional obligations among stakeholders (student, employee, and employer): values, rights, duties, and responsibilities the college organizes the following activities, programs, and awareness:

1. Women Cell Activities i.e., Webinar on Kanya Bhrun Hatya (4 Mar 2021) <https://www.youtube.com/watch?v=s01AvTi5a4M&t=2s> and Webinar on Women Health & Hygiene Cervical Cancer (8 Mar 2021) <https://youtu.be/WRZfn9wkFaY>.
2. The online Student induction program was conducted on 02 Nov 2020 to introduce students to the college's faculties, code of conduct, ethic, values, rights, and responsibilities.
3. Creating awareness of values, rights, duties, and responsibilities through pasting flex and posters inside the campus (on-campus hoardings)
4. An orientation program was conducted every year for new staff to bring awareness about the college's ethics, values, rights, duties, and responsibilities through academic committees

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
------------------	-----------

Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The IQAC of the college has celebrated commemorative days, events, and festivals to ensure the cultural enrichment and general awareness among students and staff of the college. The college has organized offline events till February 2020 and later, since March 2020 due to the pandemic, the college promptly adopted the ICT-based online teaching and learning practices. All the events, meetings, and related activities were conducted virtually. Some of them were live.

5 June 2020 (World Environment Day) National e-Poster Competition organized under the theme of "Impact of Lockdown on Environment".

15 Aug 2020 (Independence Day)

22 Aug 2020 (Ganesh Chaturthi)

26th August 2020: The NSS unit of the college conducted a webinar on "Godhan Nyay Yojna Se Gramin Vikhas" https://youtu.be/55_XUrUD-Xo.

12 Sep 2020 (College Foundation Day)

2 Oct 2020 (150th Jayanti of Mahatma Gandhi) Webinar on "Gandhi, Swadeshi aur Gramin Arthvyavastha: Ek Samyak Darshan" <https://youtu.be/d5sbn-xbAy8>.

28 Nov 2020 (Chhattisgarh Rajbhasha Diwas) Webinar on "Chhattisgarh Bhasha Lok Sanskriti au Sanskar" <https://youtu.be/nkT-4Bk-1UI>.

15 Dec 2020 (Webinar on AIDS awareness) <https://youtu.be/hThRF8rfiZ0>.

26 Jan 2021 (Republic Day) Republic Day flag hoisting and online program <https://youtu.be/Qiq3NriU0vE>.

Feb 2021 (Blood Donation Day) in memory of Shahid Avinash.

04 Feb 2021 (World Cancer Day) https://youtu.be/KU_OyNKGyT

16 Feb 2021 (Saraswati Puja)

28 Feb 2021 (Science Day) <https://youtu.be/oMoB4NfEqf8>.

08 March 2021 (Women's Day) Webinar on "Women Health & Hygiene Cervical Cancer" <https://youtu.be/WRZfn9wkFaY>.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices (2019-20)

To promote ICT and ISR activity, the college did the following initiatives as described below:

1. Use of ICT in regular teaching, learning, and college activities in college.
2. Institutional Social Responsibility activities are regularly conducted in the college.

File Description	Documents
Best practices in the Institutional website	https://dlscollege.in/wp-content/uploads/2022/05/Best-Practices-2020-21.docx.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

This year the institutional distinctiveness was based on using Information and Communication Technology (ICT) facilities for teaching learning and conducting other activities and major contribution done by the college realizing Institutional Social Responsibility (ISR).

The college organized 14 international, national and regional webinars and e-conferences on crosscutting environmental and social issues, and various online activities in the session 2020-21. A separate studio was set up in the college to organize such webinars smoothly. The college also performed other departmental online activities such as Alumni meet, PTM, and special days i.e., Cancer day, AIDS day, National Science Day, and International Women's Day. The college has performed various meetings, training, and awareness sessions in online mode among staff. College provided financial assistance for the internet to staff to encourage the use of online academic activities.

Our institution always realizes its social responsibility and does actions regarding attainment of this. During Covid 19 pandemic due social inequality and the resources in availability to the poor, greatly increased due to lockdown. During the pandemic there was a financial crisis all over the world, our college donated some amount to various institutions working for the cause as well as volunteered the distribution of masks, sanitizer and awareness programs through NSS and the department of social work. Our institution always does social welfare activities through its NSS wing as well as the department of social work.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year

- To add an interactive board facility to modernize smart class.
- Introducing job-oriented technical certificate courses for students.
- Incorporation of inventory module institutional performance automation software.
- Establish a table tennis zone at the college.
- Enrich Central library with more service and facilities.
- To strengthen student placement cell.
- To conduct FDP